

<b>STATE OF MICHIGAN</b> <b>JUDICIAL DISTRICT</b> <b>JUDICIAL CIRCUIT</b> <b>COUNTY</b>	<b>CHANGE IN CONTACT</b> <b>INFORMATION FOR SERVICE</b>	<b>CASE NUMBER and JUDGE</b>
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Court address

Court telephone number

Plaintiff(s)/Petitioner(s)	<b>v</b>	Defendant(s)/Respondent(s)
In the matter of _____		

**Instructions:** Use this form to report changes in contact information for the purposes of service. Complete all sections that apply. The completed form must be filed and served in accordance with MCR 2.107(C) or MCR 1.109(G)(6)(a), as applicable. **Do not use** this form to update confidential contact information or if you are an attorney updating your email address for MiFILE\*.

## 1. My name

My current name

☐ My name has changed.

My former name

2. I am ☐ a party. ☐ an attorney for a party.
☐ 3. My new or corrected physical address is:

Street address		
City	State	Zip

☐ 4. My new or corrected mailing address is:

Street address		
City	State	Zip

☐ 5. My new or corrected telephone number is:

☐ I do not have a telephone number

Area code and telephone number

☐ 6. My new or corrected e-mail address is:\*

☐ I do not have an e-mail address

E-mail address

Date

Signature

\*Attorneys may only update their e-mail address with MiFILE courts at [www.michbar.org](http://www.michbar.org).