

STATE OF MICHIGAN JUDICIAL CIRCUIT - FAMILY DIVISION COUNTY	ORDER FOR ALTERNATE SERVICE ☐ EX PARTE	CASE NO. PETITION NO. JUDGE
Court address	Court telephone no.	

In the matter of _____
First and last name(s), alias(es)

1. Date of hearing (if any): _____ Judge/Referee: _____

☐ **2. THE COURT FINDS** that personal service of the summons upon _____
Name

☐ a. is impracticable or cannot be achieved.

☐ b. cannot be made because the whereabouts of this person have not been determined after reasonable effort.

IT IS ORDERED:

☐ 3. Service of the summons and a copy of this order may be made by

☐ a. registered or certified mail to

Name Address

City, state, and zip

☐ b. tacking or firmly affixing to the door at _____.

☐ c. delivering at _____

to a member of the person's household who is of suitable age and discretion to receive process, with instructions to deliver it promptly to the person named in the summons.

☐ d. other: _____

☐ e. providing notice of the hearing through publication in _____ (Use form JC 32 or JC 32a for publishing the hearing notice.)

Specify location(s)

For each method used, proof of service must be promptly filed with the court.

☐ 4. The motion for alternate service is denied.

Recommended by:

Referee signature and date

Judge signature and date

PROOF OF SERVICE

TO PROCESS SERVER: You must serve the order for alternate service and file proof of service with the court clerk. If you are unable to complete service, you must return this original and all copies to the court clerk.

CERTIFICATE OF SERVICE / NONSERVICE

I served a copy of the summons and order for alternate service on _____ by
Name

☐ 1. registered or certified mail to _____, on
Address City, State, and Zip Code
Date .

☐ 2. tacking or firmly affixing to the door at _____, on
Address
Date .

☐ 3. delivering at _____, on _____
Address Date
to a member of the person's household who is of suitable age and discretion to receive process, with instructions to deliver it promptly to the person named in the summons.

☐ 4. other: _____, on _____
Date

☐ 5. publication. Required information was sent to _____, on
Name of publication and location
Date .

☐ I am a sheriff, deputy sheriff, bailiff, appointed court officer or attorney for a party.

☐ I am a legally competent adult who is not a party or an officer of a corporate party. I declare under the penalties of perjury that this certificate of service has been examined by me and that its contents are true to the best of my information, knowledge, and belief.

Service fee \$	Miles traveled	Fee \$	
Incorrect address fee \$	Miles traveled	Fee \$	TOTAL FEE \$

Signature _____

Name (type or print) _____

ACKNOWLEDGMENT OF SERVICE

I acknowledge that I have received service of a copy of the summons and order for alternate service, together with

_____ on _____
Attachments (if any) Date and time

_____ on behalf of _____
Signature

Name (type or print)