

# Order

Michigan Supreme Court  
Lansing, Michigan

September 15, 2021

Bridget M. McCormack,  
Chief Justice

ADM File No. 2021-33

Proposed Amendment of  
Administrative Order No.  
1997-10

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Brian K. Zahra  
David F. Viviano  
Richard H. Bernstein  
Elizabeth T. Clement  
Megan K. Cavanagh  
Elizabeth M. Welch,  
Justices

On order of the Court, this is to advise that the Court is considering an amendment of Administrative Order No. 1997-10. Before determining whether the proposal should be adopted, changed before adoption, or rejected, this notice is given to afford interested persons the opportunity to comment on the form or the merits of the proposal or to suggest alternatives. The Court welcomes the views of all. This matter also will be considered at a public hearing. The notices and agendas for public hearing are posted on the [Public Administrative Hearings](#) page.

[Additions to the text are indicated in underlining  
and deleted text is shown by strikeover.]

Administrative Order No. 1997-10 – Access to Judicial Branch Administrative Information

(A) [Unchanged.]

(B) Access to Information Regarding Supreme Court Administrative, Financial, and Employee Records.

(1)-(9) [Unchanged.]

(10) Employee records are not open to public access, except for a list of employees that includes the position title, salary, and general benefits information. The list must not include a name, initials, electronic mail address, Social Security number, phone number, residential address, or other information that could be used to identify an employee or an employee's beneficiary. This information shall be available on the Court's website at no cost.~~the following information:~~

(a) ~~The full name of the employee.~~

(b) ~~The date of employment.~~

(c) ~~The current and previous job titles and descriptions within the judicial branch, and effective dates of employment for previous employment within the judicial branch.~~

- (d) ~~The name, location, and telephone number of the court or agency of the employee.~~
- (e) ~~The name of the employee's current supervisor.~~
- (f) ~~Any information authorized by the employee to be released to the public or to a named individual, unless otherwise prohibited by law.~~
- (g) ~~The current salary of the employee. A request for salary information pursuant to this order must be in writing. The individual who provides the information must immediately notify the employee that a request for salary information has been made, and that the information has been provided.~~

(11) [Unchanged.]

*Staff Comment:* The proposed amendment of Administrative Order No. 1997-10 would clarify which information about jobs within the judiciary would be available to the public and the manner in which it will be made available.

The staff comment is not an authoritative construction by the Court. In addition, adoption of a new rule or amendment in no way reflects a substantive determination by this Court.

A copy of this order will be given to the Secretary of the State Bar and to the State Court Administrator so that they can make the notifications specified in MCR 1.201. Comments on the proposal may be submitted by January 1, 2022 by clicking on the "Comment on this Proposal" link under this proposal on the [Court's Proposed & Adopted Orders on Administrative Matters](#) page. You may also submit a comment in writing at P.O. Box 30052, Lansing, MI 48909 or via email at [ADMcomment@courts.mi.gov](mailto:ADMcomment@courts.mi.gov). When filing a comment, please refer to ADM File No. 2021-33. Your comments and the comments of others will be posted under the chapter affected by this proposal.



I, Larry S. Royster, Clerk of the Michigan Supreme Court, certify that the foregoing is a true and complete copy of the order entered at the direction of the Court.

September 15, 2021

Clerk