



Michigan Supreme Court

State Court Administrative Office

Field Services Division

Michigan Hall of Justice

P.O. Box 30048

Lansing, Michigan 48909

Phone (517) 373-4835

MEMORANDUM

DATE: July 2, 2021
FROM: SCAO Forms Team
RE: Notice of revisions to MC 97, MC 97a, MC 97b

Forms MC 97, MC 97a, and MC 97b have been revised. A brief explanation of the changes and a copy of the forms are provided below.

If a form is used by the court through a JIS case management system, you will receive a separate notice from JIS regarding the release of the form. Until then, please use the current version posted to the One Court of Justice website.

For questions, comments, or suggestions about please contact CourtFormsInfo@courts.mi.gov.

[MC 97, Protected Personal Identifying Information](#)

Most recent update: (7/21) version

Use of existing paper stock: Previous versions may be used until December 31, 2021, if language regarding the nonpublic status of the document is redacted (or simply crossed off).

➤ [Click here to see the form.](#)

Pursuant to the extension of the effective date of modifications to MCR 1.109 regarding protection of personal identifying information, this form was modified to clarify that the form will be a public form unless it is filed on or after January 1, 2022. See [order entered June 30, 2021](#).

[MC 97a, Addendum to Protected Personal Identifying Information](#)

Most recent update: (7/21) version

Use of existing paper stock: Previous versions may be used until December 31, 2021, if language regarding the nonpublic status of the document is redacted (or simply crossed off).

➤ [Click here to see the form.](#)

Pursuant to the extension of the effective date of modifications to MCR 1.109 regarding protection of personal identifying information, this form was modified to clarify that the form will be a public form unless it is filed on or after January 1, 2022. See [order entered June 30, 2021](#).

[MC 97b, Protected Personal Identifying Information \(Child Protective Proceedings\)](#)

Most recent update: (7/21) version

Use of existing paper stock: Previous versions may be used until December 31, 2021, if language regarding the nonpublic status of the document is redacted (or simply crossed off).

➤ [Click here to see the form.](#)

Pursuant to the extension of the effective date of modifications to MCR 1.109 regarding protection of personal identifying information, this form was modified to clarify that the form will be a public form unless it is filed on or after January 1, 2022. See [order entered June 30, 2021](#).

STATE OF MICHIGAN JUDICIAL DISTRICT JUDICIAL CIRCUIT COUNTY PROBATE	PROTECTED PERSONAL IDENTIFYING INFORMATION	CASE NO. and JUDGE
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Court address

Court telephone no.

Plaintiff's/Petitioner's name	v	Defendant's/Respondent's name
In the matter of _____		

If this form is filed on or after January 1, 2022, it will be maintained as a nonpublic document because the form contains personal identifying information (PII) that will be protected when amendments to MCR 1.109 become effective on January 1, 2022. Use this form to provide PII only for a person who is a defendant, respondent, or decedent. If the person is a plaintiff, petitioner, or other individual, use form MC 97a.

Instructions:

- Use this form when an SCAO-approved form instructs you to use it to provide PII.
- Provide only the PII required for your particular case. For example, if you are filing a document that requires you to provide a date of birth to the court, complete only that field on this form.

Name of form/document that this MC 97 is being filed with: _____

Printed name of individual completing form and date _____

Instructions: Provide the name of the person that the PII applies to, followed by the specific PII that is required to be provided. For Other, specify the type of PII in addition to the PII itself. Use the below reference number (Ref. No.) in the document being filed in place of the PII. For example, insert "Ref. No. 1" in place of the DOB in the document.

Ref. No.	Name (required)
1	Date of birth
2	National ID no. / Last 4 digits of SSN XXX-XX-_____
3	Driver's License / State-issued ID no.
4	Passport no.
5	Other

Ref. No.	Instructions: List the name of the financial institution and the account number. List the paragraph that references the account, if needed for clarity. Use reference number (Ref. No.) when necessary to refer to account in documents being filed.		
6	Financial institution	Account no.	Paragraph no.
7	Financial institution	Account no.	Paragraph no.
8	Financial institution	Account no.	Paragraph no.
9	Financial institution	Account no.	Paragraph no.

Approved, SCAO

Form MC 97, Rev. 7/21

Page 1 of 1

STATE OF MICHIGAN JUDICIAL DISTRICT JUDICIAL CIRCUIT COUNTY PROBATE	ADDENDUM TO PROTECTED PERSONAL IDENTIFYING INFORMATION	CASE NO. and JUDGE
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Court address _____ Court telephone no. _____

Plaintiff's/Petitioner's name	v	Defendant's/Respondent's name
In the matter of _____		

If this form is filed on or after January 1, 2022, it will be maintained as a nonpublic document because the form contains personal identifying information (PII) that will be protected when amendments to MCR 1.109 become effective on January 1, 2022. Use this form to provide PII only for a person who is a NOT a defendant, respondent, or decedent. If the person is a defendant, respondent, or decedent use form MC 97.

Instructions:

- Use this form when an SCAO-approved form instructs you to use it to provide PII.
- **Provide only** the PII required for your particular case. For example, if you are filing a document that requires you to provide a date of birth to the court, complete only that field on this form.

Name of form/document that this MC 97a is being filed with: _____

Printed name of individual completing form and date

Ref. No.	Instructions: Provide the name of the person that the PII applies to, followed by the specific PII that is required. For Other, specify the type of PII in addition to the PII itself - for example, Social Security No. XXXX. Use the below reference number (Ref. No.) in the document being filed in place of the PII. For example, insert "Ref. No. XX" in place of the DOB in the document.		
10	Name	DOB	Other
11	Name	DOB	Other
12	Name	DOB	Other
13	Name	DOB	Other
14	Name	DOB	Other
15	Name	DOB	Other
16	Name	DOB	Other
17	Name	DOB	Other
18	Name	DOB	Other

STATE OF MICHIGAN JUDICIAL CIRCUIT COUNTY PROBATE	PROTECTED PERSONAL IDENTIFYING INFORMATION PETITION (CHILD PROTECTIVE PROCEEDINGS) <input type="checkbox"/> Amended <input type="checkbox"/> Supplemental	CASE NO. and JUDGE
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Court address _____

Court telephone no. _____

In the matter of _____

If this form is filed on or after January 1, 2022, it will be maintained as a nonpublic document because the form contains personal identifying information (PII) that will be protected when amendments to MCR 1.109 become effective on January 1, 2022. Use this form in child protective proceedings along with JC 04b.

Instructions:

- Use this form to provide the dates of birth only when directed to do so by SCAO-approved form JC 04b.
- List the children and parents, guardian, legal custodian, or nearest relative in the same order as on the petition.

Printed name of individual completing form and date _____

1. Children as listed on JC04b.

a. Name of child	DOB
b. Name of child	DOB
c. Name of child	DOB
d. Name of child	DOB
e. Name of child	DOB
f. Name of child	DOB
g. Name of child	DOB
h. Name of child	DOB

2. Parents, guardian, legal custodian, or nearest known relative as listed on JC04b.

a. Father's name	DOB
b. Father's name	DOB
c. Father's name	DOB
d. Father's name	DOB
e. Mother's name	DOB
f. Mother's name	DOB
g. Nonparent adult respondent's name	DOB
h. Guardian/Legal custodian's name	DOB

Approved, SCAO

Form MC 97b, Rev. 7/21

Page 1 of 1