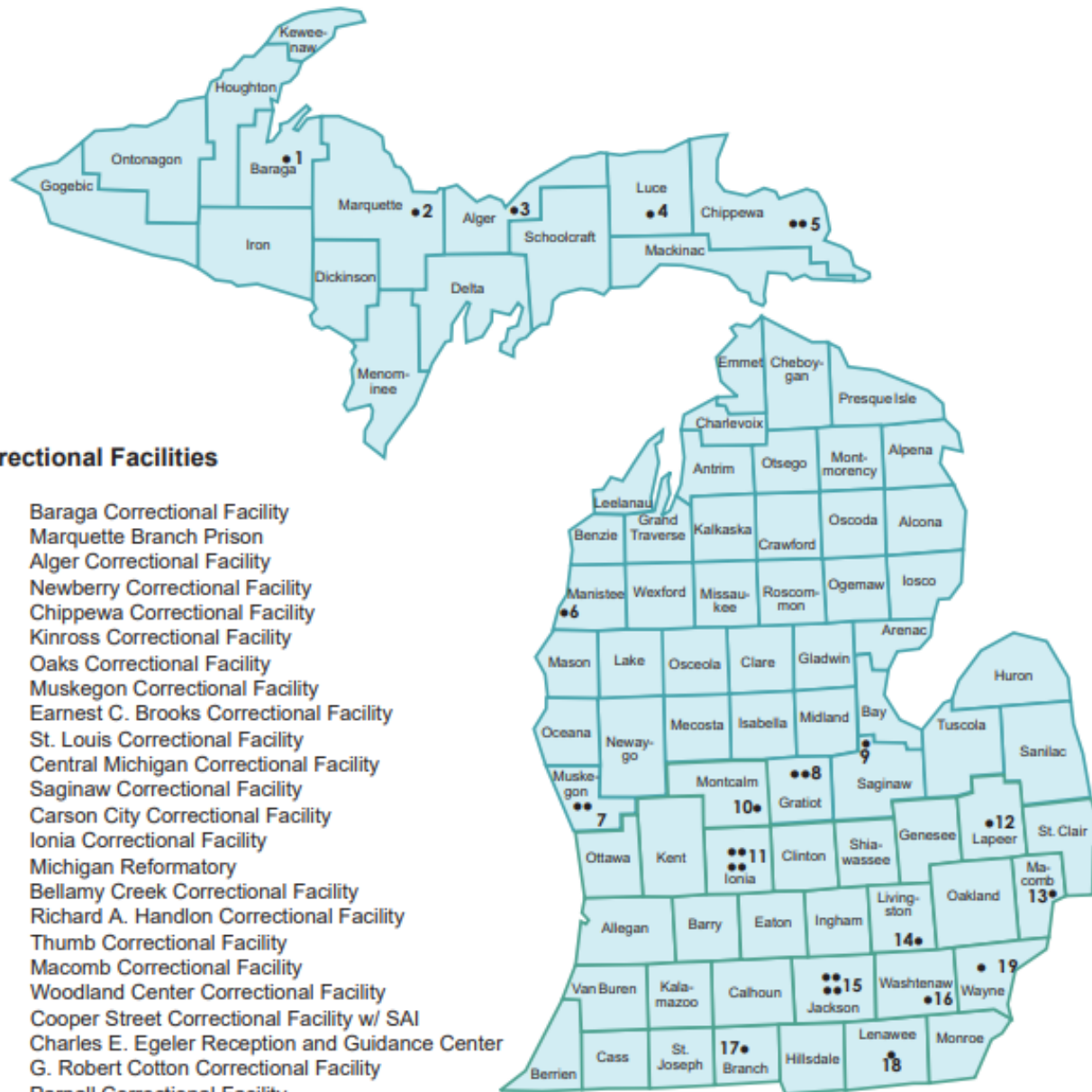




# WORKING WITH PARENTS WHO ARE INCARCERATED IN STATE PRISON

PART II: TITLE IV-D IMPLICATIONS



# GOALS

- Learn about Michigan prisons and more effectively working together

(MDOC does not oversee jails, out-of-state prisons, or federal prisons)

- Understand the impact of parental incarceration
- Helping parents overcome barriers to successful reentry and being a supportive, involved parent
- Promote resiliency for parents and children

# WELCOME/INTRODUCTIONS

Amy Lindholm, Management Analyst, MPA

- Michigan Supreme Court | State Court Administrative Office | Friend of the Court Bureau

Dr. Tim Cole, Management Analyst

- Michigan Supreme Court | State Court Administrative Office | Friend of the Court Bureau

Robert McGeorge, Administrative Manager

- Michigan Department of Corrections | Offender Success Administration | Reentry Services

Don Matson, Assistant Administrator

- Michigan Department of Corrections | Field Operations Administration

## Why are we here?

8% of all U.S. children experience parental incarceration.

CHILD AND ADOLESCENT HEALTH MEASUREMENT INITIATIVE, 2016

Nearly half of state prisoners (47%) were parents of at least one minor child in 2016. BUREAU OF JUSTICE STATISTICS, 2021

State and federal prisoners reported having an estimated 1,473,700 minor children in 2016. BJS, 2021

In Michigan's Women's Huron Valley facility:

81% are mothers,

70% have parental rights intact,

71% are resuming physical custody upon release.

WHV SURVEY, 2020

“CHILDREN OF INCARCERATED PARENTS HAVE DIFFICULTIES WITH EMOTION REGULATION, LOW SCHOOL ENGAGEMENT, PROBLEMS IN SCHOOL AMONG THOSE WHO ARE 12 TO 17 YEARS OF AGE, AND A HIGHER NUMBER OF ADDITIONAL TRAUMATIC LIFE EVENTS.”

TURNEY, 2018

**Why are we here?**





# Michigan Child Support Program 2021-2024 Strategic Plan

**Our Vision:** Engaging parents to improve children's lives

**Our Purpose:** To achieve families' well-being and self-sufficiency. We will do this through a family-centered, holistic approach that:

- Promotes healthy relationships between parents and children
- Empowers parents to fulfill their financial obligations to their children
- Recognizes and respects the diversity of cultures we serve and makes equity and inclusion the norm



# A “JOURNEY” THROUGH THE MDOC SYSTEM

- Intake
  - Men- Charles Egeler Reception and Guidance Center (RGC), Marquette Branch Prison (MBP), Thumb Correctional Facility (TCF) for HYTA; Women- Women's Huron Valley Correctional Facility (WHV)
  - Assessments, Security Classification, Health Screening, Program Recommendations
- There are five security level designations for CFA facilities: Level I, Secure Level I, Level II, Level IV, and Level V. The security level is based on the level of security and staff supervision the facility provides. Level I is the least secure level and Level V is the most secure.
- Transfer to receiving facility based on security level, bed space, medical/mental health needs, programming requirements, SPONS, Security Threat Group (STG) status, etc.

## A “JOURNEY” THROUGH THE MDOC SYSTEM

**QUESTION:** Is the Thumb facility the only facility where an individual can serve a HYTA sentence?

**ANSWER:** No. Women/girls under a HYTA sentence will be housed at the Women’s Huron Valley facility in Ypsilanti.



# COMMUNICATION TO PEOPLE WHO ARE INCARCERATED

## Mail\* BEST WAY TO CONTACT

- All incoming mail opened and photocopied
- Prisoners given photocopies
- Special handling for “legal mail”
- Return envelopes (meter-stamped postage)

## Phone

- Cannot receive incoming calls
- Outgoing calls cost \$0.14 a minute

## JPay

- Electronic mail with limitations
- \$0.25 per page of message
- Messages reviewed by MDOC staff

## Visits

- Approved Visitors’ list
- Must be scheduled in advance
- Restrictions for children (court order, CSC/abuse/neglect convictions, terminated parental rights)

## HEARING ARRANGEMENTS FOR INCARCERATED PARENTS

**QUESTION:** How can we arrange for an incarcerated parent to participate in a hearing?

**ANSWER:** Point of contact:

- Warden's administrative assistant
- Facility contact information provided, will be uploaded to mi-support



## VOCATIONAL VILLAGES



- 3 Locations
  - Richard Handlon Correctional Facility (MTU) in Ionia opened in 2016
  - Parnall Correctional Facility (SMT) in Jackson opened in 2017
  - Women's Huron Valley Correctional Facility (WHV) in Ypsilanti opened in 2021
- Building Trades (Masonry, Concrete, Carpentry, Electrical, Plumbing)
- Commercial Drivers License (CDL) and Forklift
- Automotive Technology
- Computer Coding
- CNC Machine Tool and Robotics
- Tree Trimming
- Welding
- Cosmetology
- 3-D Printing
- Food Technology

# VOCATIONAL TRAINING

**QUESTION:** Does every inmate receive some type of vocational training before release?

**ANSWER:** No. Not all inmates need vocational training; programming availability is limited.

# PROGRAMMING

## Men

- Thinking for a Change (T4C)
- Michigan Domestic Violence Program (MiDVP)
- Violence Prevention Program (VPP)
- Michigan Sexual Abuse Prevention Program (MSAPP)
- Phase II Outpatient/Advanced Substance Abuse Treatment (ASAT)
- Vocational/Education Programs

## Women

- Moving On
- Healing Trauma
- Seeking Safety
- Meridians
- Beyond Violence (BV)
- Phase II/ASAT
- Women's Michigan Sexual Abuse Prevention Program (WMSAPP)
- Parenting Inside Out (PIO) (including DHS referral)
- Vocational/Education Programs

# PROJECT CLEAN SLATE

## COMPLETED GOALS/ONGOING PROCESSES

- Cleaning up warrants
- Ensuring returning citizens have access to vital documents
- Applying for Medicaid prior to release
- Ordering cell phones for those who do not have telephones upon release
- Connecting those in the Vocational Villages to Friend of the Court (FOC) worker

## CURRENT PROJECTS

- Exploring childcare options for those in the Vocational Villages, specifically women at WHV

# PROCESS FLOW: Clean Slate – child support issues

MDOC facility coordinators receive a list of Offenders from MTU (Ionia-Handlon) and Jackson-Parnall facilities set to Discharge within 30-90 days.

Possibility of participating in Transition Team meeting for offender-parent in the future. (by phone or in person)

Facility coordinators place speaker phone call (free for inmate vs. 14 cents/min) to FOC contact.

- Facility coordinators may use sample questions to help guide the inmate-parent.
- Inmate-parent may have info to provide about his/her release: address, contact information, employment, date of release, PO.

MDOC sends the Clean Slate list with the offenders':

- Name
- DOB
- Discharge date

via encrypted 7-Zip file email to Amanda Heusted at OCS-Central.

Amanda Heusted: (1) looks up each offender to search for open cases; (2) creates a spreadsheet indicating open docket numbers and county of jurisdiction; (3) e-mails spreadsheet (encrypted) back to MDOC facility coordinators; (4) enters case note in MiCSES.

Facility coordinators refer to FOC Clean Slate contact list to arrange date/time for offender-parent to ask FOC questions.

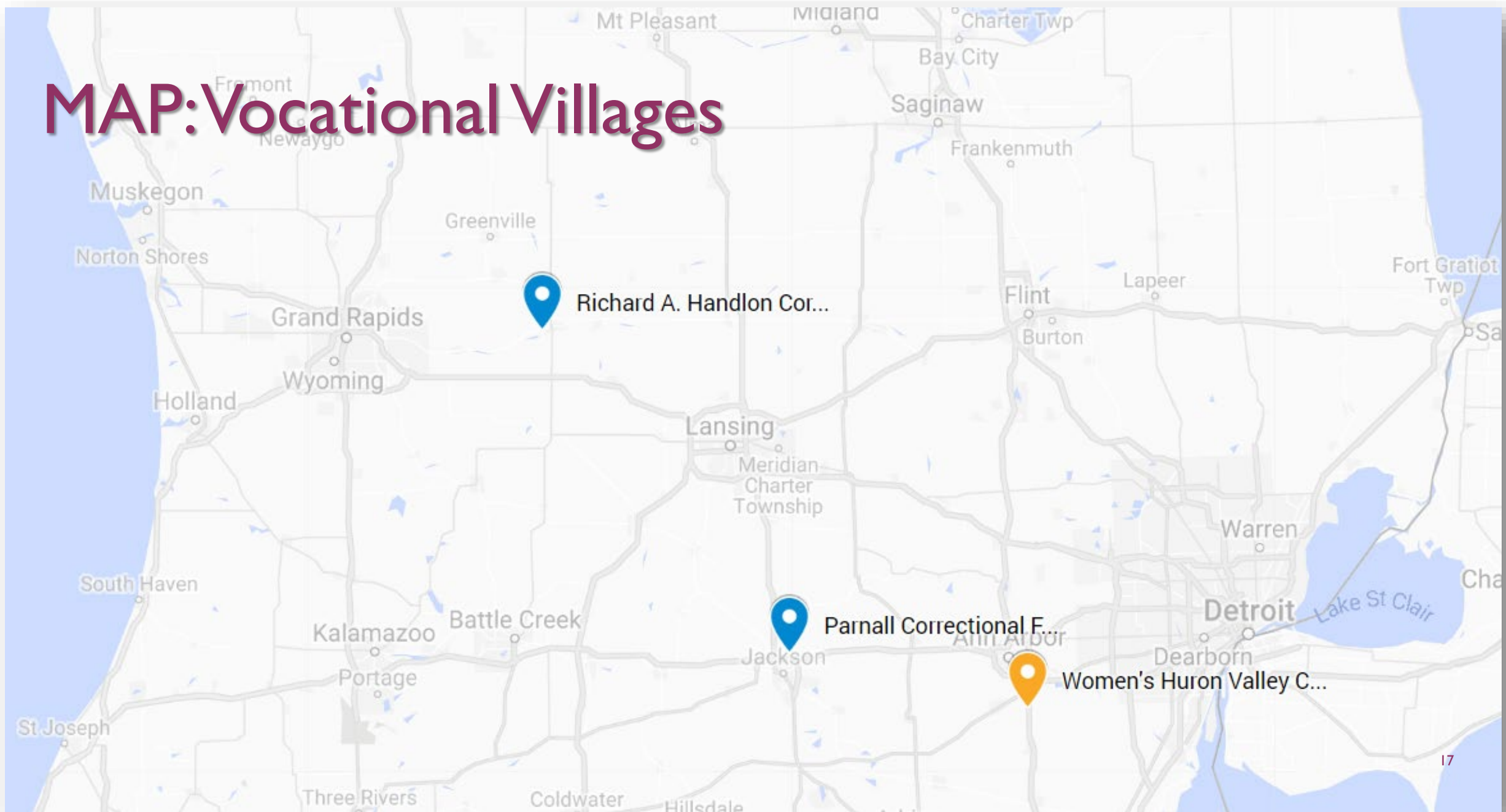
## PROJECT CLEAN SLATE

**QUESTION:** Is the FOC Project Clean Slate contact supposed to be listed on mi-support?

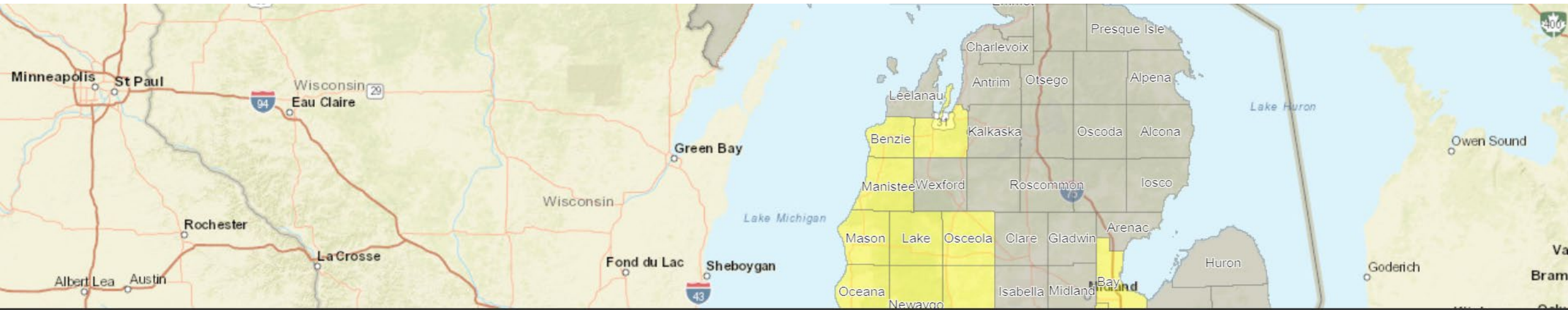
**ANSWER:** No, not necessarily. Project partners maintain a contact list spreadsheet with alternate contacts and contact preferences. Will use the Information Navigator contact if FOCB does not receive specific response from FOC office.



# MAP: Vocational Villages



# MDOC RESOURCE MAP <http://gis.calvin.edu/rc>



Instructions

Counties are color coded based on data completion. Green counties have a full coverage of data, they are no longer a focus in the data collection phase and contain the most variety and number of service providers. Yellow counties have a much smaller amount of data that will be added to in the future. Blue counties are those which are currently being worked on. Grey counties currently have no data.

**To begin**, simply select your county and choose "zoom to" or just zoom in on your area.

**To view descriptions** of the different service types and restorative justice, see the about tabs.

## **Select a Service:**

Use "Select a Service" to choose which services you want to see. This sorts the available service providers by service.

Notice: Zooming in on one county does not limit the user to seeing just that county's data. Data is shown for all counties once zoomed in. This will enable users to view available service providers in multiple counties if searching near county borders.

## **Near Me Tool:**

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## PAROLE PROCESS

- The parole eligibility date of prisoners serving a sentence of a term of years is the calendar minimum less any applicable good time or disciplinary credits
- Parole interviews shall be conducted at least 30 calendar days prior to the prisoner's parole eligibility date or, if eligible for parole within 30 calendar days of arrival at a reception facility, as soon as possible. Parole interviews following a continuance shall be conducted at least 30 calendar days prior to the reconsideration date indicated by the Parole Board

**QUESTION:** Is there a specific person/place to verify if parole has been denied or earliest release date has been extended?

## ASSISTING INCARCERATED/ RETURNING PARENTS



**QUESTION:** How else can the FOC (or support specialist or PA) assist returning parents?

### **ANSWER:**

- #1 – Listen, ask open-ended questions, limit assumptions
- Provide information and options; confirm understanding
- Be flexible – still requiring accountability
- Work with MDOC staff/programs
- Referrals to community partners (first need relationships)
- Employment assistance
- Right-size orders

# OFFENDER SUCCESS SERVICES IN THE COMMUNITY

## **Residential Instability**

- Temporary base housing
- 24/7 structured housing
- Housing Supplies

## **Job Search/Placement Assistance**

- Job Search
- Job Readiness
- Work tools/boots
- Assistance with obtaining High
- School Equivalency (GED, HiSet)
- Job Training/skilled trade training

## **Health and Behavioral**

- Group & Individual Counseling
- Cognitive Behavioral Therapy
- Batterer Intervention Services
- Trauma Counseling
- Assessments

## **Social Support Systems**

- Identification
- Clothing
- Transportation (bus passes)
- Basic Food/Hygiene
- Mentoring



## FIELD OPERATIONS ADMINISTRATION (FOA): PAROLE AND PROBATION



Parole Supervision- The Parole Board can grant a parole at the individual's minimum sentence, typically 1-4 years

Probation Supervision- Alternative to prison, ordered by the sentencing Judge, typically 2-3 years

Specialized Supervision – Electronic monitoring, Interstate Compact, Sex Offender Management

Standard Conditions vs. Special Conditions

# SUPERVISION CONDITIONS - EXAMPLES

## Standard Conditions (excerpts)

**1) REPORTS:** You must contact the field agent as instructed no later than the first business day following release. Thereafter, you must report truthfully **as often as the field agent requires**.

**5) TESTING:** You must comply with the requirements of **alcohol and drug testing** ordered by the field agent or law enforcement at the request of the field agent.

**6) ASSOCIATION:** You must not have verbal, written, electronic, or physical contact **with anyone you know to have a felony record** without permission of the field agent. You must not have verbal, written, electronic, or physical contact with anyone you know to be engaged in any behavior that constitutes a violation of any criminal law of any unit of government.

**9) EMPLOYMENT:** You must make **earnest efforts to find and maintain legitimate employment, unless engaged in an alternative program** approved by the field agent. You must not voluntarily change employment or alternative program without the prior permission of the field agent.

# SUPERVISION CONDITIONS - EXAMPLES

## Special Conditions – example in packet

- Two-year parole | Restitution \$1,266 | Victim Assessment \$60 | State cost \$68
- Cannot work somewhere that serves alcohol
  - Could have been a server or bartender in the past
- Must complete: substance abuse assessment, program, psychological evaluation, mental health/domestic violence or batterer intervention
- Must be at residence from 11pm – 6am
- No contact with certain people in person or otherwise



# CHALLENGES IN THE COMMUNITY

Childcare

Employment

Transportation

Substance Use

Violations

# FINANCIAL OBLIGATIONS

- Supervision Fees- Michigan Public Act 164 and 165 of 2019 set forth supervision fee rates for parolees and probationers effective March 19, 2020. The supervision rate is \$30.00 per month for individuals placed on supervision without an electronic monitoring device and \$60.00 per month for individuals placed on supervision with an electronic monitoring device.
- Restitution
- Court Costs
- GPS/Tether Fees- Increases supervision fee to \$60 per month
- Treatment Costs



## PAROLE DISCHARGE

**QUESTION:** Is discharge of parole contingent upon all court fees and costs being paid in full?

**ANSWER:**

- YES - for early discharge.
- NO - to discharge at the scheduled date, as long as it isn't willful nonpayment.

# REVIEW & MODIFICATION CONSIDERATIONS

**Deviation** - Including known costs when calculating support (ideally with verification)

- 2021 MCSF 1.04(E)(13): “A parent must pay significant amounts of restitution, fines, fees, or costs associated with that parent’s conviction or incarceration for a crime...”
- Know your court’s local policy on recommending deviations
- Probably subtract from income as a deduction.
- Include specific deviation in MiCSES.

**Imputation / (re)starting support obligation** - Considering supervision terms, vocational training

- Can they work in previous field? (specific people, limitations on employment or self-employment)
- Are there movement restrictions limiting availability for work? (location, time outside residence)
- Are there programming/treatment requirements limiting availability for work?
- Any new training/certification?

## RETURNING PARENT ADDRESSES

**QUESTION:** How can we get current addresses for parents returning from MDOC incarceration or actively on parole?

**ANSWER:** (beyond Business Objects...)

- Pre-release: (for some offenders) Clean Slate calls or transition team meetings
- Parole: Contact agent

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# SHARED OBJECTIVES

- 
- Holding parents accountable

*while...*

- Promoting their success through achieving self-sufficiency

# RESOURCES

## TOOLS TO HELP YOU HELP FAMILIES

- SCAO Communications Infographic & brochure for parents  
<https://www.courts.michigan.gov/administration/offices/friend-of-the-court-bureau/pub/brochures/>
- MDOC contact list (separate attachment)
- MDOC/ Calvin University resource map:  
<http://gis.calvin.edu/rc>
- Father services resource map: <https://www.map-fi.org/resources/statewide-resource-map>
- FOCB Incapacitation Policy  
(<https://courts.michigan.gov/Administration/SCAO/Resources/Documents/Administrative-Memoranda/2019-03.pdf>)
- IV-D Memo 2021-024 on Abatement (<https://mi-support.state.mi.us/Policy/2021-024.pdf>)
- National Institute of Corrections, Children of Incarcerated Parents  
(<https://nicic.gov/projects/children-of-incarcerated-parents>)
- Children of Incarcerated Parents Library  
(<https://nrccfi.camden.rutgers.edu/resources/library/children-of-prisoners-library/>)

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Robert McGeorge, [McgeorgeR1@michigan.gov](mailto:McgeorgeR1@michigan.gov)

Don Matson, [MatsonD@michigan.gov](mailto:MatsonD@michigan.gov)



Questions



## **ACRONYMS and DEFINITIONS**

**ASAT- Advanced Substance Abuse Treatment-** Advanced Substance Abuse Treatment (ASAT) is an intensive outpatient program based in cognitive behavioral therapy provided to both men and women.

**BV- Beyond Violence-** Beyond Violence is an evidence-based curriculum for women with histories of aggression and/or violence. It deals with the violence and trauma they have experienced, as well as the violence they may have perpetrated. This four-level model of violence prevention considers the complex interplay between individual, relationship, community, and societal factors. It addresses the factors that put people at risk for experiencing and/or perpetrating violence.

**COMPAS- Correctional Offender Management Profiling for Alternate Sanctions-** As part of the presentence investigation (PSI) process the investigating Probation Agent shall complete a scientifically based assessment of the offender called a Correctional Offender Management Profiling for Alternative Sanctions (COMPAS). The COMPAS shall be completed during the PSI Agent's interview with the offender and is used by MDOC to determine the criminogenic needs of an offender that serve as indicators of risk. A summary of the COMPAS information is included in the PSI report which guides community programming and probation recommendations to the court. The goal is to help the offender address and overcome those criminogenic needs to become a productive and crime free member of society.

**CSC – Criminal Sexual Conduct** – Offenders who are convicted of a sexual crime and/or have to register pursuant to the Michigan Sex Offender Registration ACT (SORA) fall under the CSC classification.

**CFA- Correctional Facilities Administration-** The Correctional Facilities Administration (CFA) is responsible for the operation of the state's prisons, including the Special Alternative Incarceration Facility (SAI). CFA has administrative offices in Lansing from which the Deputy Director oversees the network of secure facilities. The network consists of two Assistant Deputy Directors who administer an assigned group of wardens. At the local level, the wardens oversee the daily operations of the prisons. CFA also manages several peripheral aspects of facility operation, including prisoner transportation and classification.

**EMS- Electronic Monitoring Services (tether, GPS)-** EMS is a tool used by the Department to increase the supervision of offenders effectively and cost-efficiently in the community. Differences in EMS technology permit the monitoring of an offender in a way that will most likely impact his/her criminal behavior; current technology includes curfew monitoring, community-based alcohol monitoring, and global positioning system (GPS) monitoring.

**FOA- Field Operations Administration-** The Field Operations Administration (FOA) is responsible for state parole and probation supervision as well as other methods of specialized supervision. While on parole, a person is typically supervised by a parole agent for a period of one to four years. Probation agents supervise persons convicted of certain misdemeanors and felonies to ensure they comply with a court's probation order. Unlike parole, conditions of probation are set by the court that retains legal jurisdiction over the person's status. The FOA also employs specialized supervision of persons including the use of electronic monitoring, sex offender specific caseloads, veteran caseloads, mental health caseloads, risk-based responses and incentives to technical parole violations in lieu of return to

incarceration and coordinating and overseeing offenders who are supervised under the Interstate Compact Agreement.

**GPS- Global Positioning System-** In 2007, GPS technology was officially introduced as an electronic monitoring option within the Department of Corrections. The device used for GPS monitoring is the same device that is used for Curfew Monitoring. Its' current primary target population is specific paroled sex offenders. This device records a person's movement throughout the community and reports those movements to a host computer. Department of Corrections field agents are required to review all GPS maps and track the movement of the GPS classified persons for each day. The map review requirement for GPS monitoring is very labor-intensive; therefore, these agents generally have smaller caseload sizes which allow them to give greater attention to these cases.

**HYTA- Holmes Youthful Trainee Act-** HYTA applies to adult offenders that commit an eligible criminal offense after age 17 but before his or her 26th birthday. Upon compliance with the terms and conditions set by the court, the matter is dismissed as though it did not happen. An offense dismissed pursuant to HYTA has the following features: the record is sealed by the court and by the Michigan State Police, and the offender is not required to disclose the crime on a job or school application unless the application specifically asks for details or history of cases that have been dismissed

**In-Reach-** In-Reach provides the link between a returning citizen's time while incarcerated and the outside world. Prisoners can be designated for In-Reach services by the parole board, which will look at factors such as the prisoner's risks and needs, including the need for stable housing upon parole. While prisoners should be planning for their release throughout their term of incarceration, In-Reach is an opportunity for designated cases to do intensive planning in the period immediately prior to release. In-Reach staff meet with returning citizens to find appropriate post release placement, answer questions, finalize case plans, and organize transition team meetings. Transition team meetings provide the returning citizen an opportunity to meet virtually with their assigned parole/probation agent in the community, as well as other Offender Success and Community partners there to ensure their success.

**MDOC- Michigan Department of Corrections-** All adults and juveniles sentenced as adults convicted of offenses for which the statutory maximum is more than one year can be sentenced to the state's prison system which is under the jurisdiction of the Michigan Department of Corrections. Most convicted offenders are not, however, sent to prison. Instead, most are supervised locally through probation while others are given a sentence of up to one year in a county jail. Probation supervision is provided by the department and by various Circuit Courts. Qualified offenders may be sentenced to Specialized Alternative Incarceration - a re-entry program that enhances their chances of success in the community - as a condition of their probation. Convicted offenders who have served time in prison can be, if eligible, paroled. Parole is a period of supervision in the community.

**MiDVP- Michigan Domestic Violence Prevention Program-** The Michigan Domestic Violence Prevention (MiDVP) program is a comprehensive intervention program for men who batter. MiDVP incorporates evidence-based practices and methods, including cognitive skills training, a trauma-informed approach, Motivational Interviewing skills and Interactive Journaling.

**MSAPP- Michigan Sex Abuse Prevention Program-** MSAPP is a sex offender intervention which has been designed to provide prisoners with skills to reduce the probability of sexual assault by assisting prisoners in developing self-confidence and attitudes necessary to pursue an individualized good life. The

program anticipates that sex prisoners who complete treatment will be better equipped for healthier functioning lives to meet their own basic needs, thus less likely to reoffend and create new victims. The MSAPP model of intervention is based on the principles of Good Lives Model, Self-Regulation, Cognitive Behavioral Therapy and Pathways to offending.

**OSA- Offender Success Administration-** The Offender Success Administration is housed within the MDOC's Executive Office and has staff at each prison in the state. Staff members include educators, school staff, institutional parole agents, specialists and analysts that oversee various programs within the prisons and contracted services in the community, parole release staff, vital documents staff, and staff that focus on employment opportunities for individuals in the criminal justice system. The goal of this diverse group of professionals is to foster change and success for those in prison, as well as those on parole or probation.

**OSAAs- Offender Success Administrative Agencies-** OSA promotes success by partnering with contracted and non-contracted local, state, and federal agencies called OSAAs to provide evidence-based programming and services. OSAAs collaborate with area stakeholders, such as local landlords, faith-based organizations, employers, health providers, and transportation companies to provide housing, employment assistance and placement, health services, and supportive services to further promote success, thereby reducing crime and recidivism.

**PB- Parole Board-** Created by statute, the Michigan Parole Board is a ten-member sole paroling authority for felony offenders committed to the jurisdiction of the Michigan Department of Corrections. The Board also acts in an advisory capacity to the Governor for all executive clemency matters. For indeterminate sentences the minimum sentence is set by the judge and the maximum sentence is set by statute. The Parole Board gains jurisdiction of a case when a prisoner has served the minimum sentence, less any good time or disciplinary credits the prisoner may have earned. Prisoners serving life sentences ("lifers") are interviewed by the Board after they have served 10 years on their Life sentence. After that initial interview, the Board is required to review each lifer case at five-year intervals. Prisoners serving for first-degree murder may be released from prison only if they receive a pardon or a commutation from the Governor. The Parole Board has the discretionary authority to parole other lifers once they have served 10 or 15 years on their Life sentence (depending on the date of the offense) if the sentencing judge does not object.

**PIO- Parenting Inside Out-** Parenting Inside Out (PIO) is an evidence-based, cognitive-behavioral parent management skills training program created for incarcerated parents through a six-year collaboration of scientists, policy makers, practitioners, and instructional designers. The PIO curriculum is an outcomes-based program focused on helping parents promote healthy child adjustment, preventing child problem behavior, and interrupting the cycle of inter-generational criminality. In PIO parents develop both parenting and citizenship behaviors they can use in the rest-of-life, helping them guide their children toward positive, constructive adult lives.

**SAI- Special Alternative to Incarceration-** The Special Alternative Incarceration program (SAI) began in 1988 as an alternative to prison for male probationers convicted of certain crimes and selected by courts. In 1992 the program was expanded to include both male and female prisoners and probationers. In 2014, the female population was moved to Women's Huron Valley Correctional Facility. State law precludes participation if convicted of a number of primarily assaultive crimes.

SAI is a regimented 90-day intensive program that focuses on changing negative behavior into socially acceptable behavior. The paramilitary discipline portion of the program is designed to break down antisocial attitudes, so staff can teach positive values and attitudes.

**SPON- Special Problem Offender Notice-** A SPON shall be issued whenever an offender is believed likely to represent a genuine threat to the safety of an identified offender, volunteer or employee, including a contractual employee, or to the order or security of a correctional facility. A SPON also shall be issued whenever an offender will require protection from another offender due to a known conflict.

**STG- Security Threat Group-** A STG is a group of prisoners designated by the Director as possessing common characteristics that distinguish themselves from other prisoners or groups of prisoners and that, as an entity, pose a threat to staff or other prisoners or to the custody, safety and security of the facility. (i.e., a gang)

**T4C- Thinking for a Change-** T4C is a cognitive behavioral therapy program for men who are incarcerated. T4C uses a combination of approaches to increase prisoners' awareness of themselves and others. It integrates cognitive restructuring, social skills, and problem solving. The program begins by teaching prisoners an introspective process for examining their ways of thinking and their feelings, beliefs, and attitudes.

**TAP- Transition Accountability Plan-** This is the returning citizen's case plan that spans from intake to the community. The case plan is derived from the individual's COMPAS risk/needs assessment to focus on increasing success throughout incarceration to supervision in the community.

**VPP- Violence Prevention Program-** VPP is intended for men who have been convicted of at least one offense which threatened or harmed someone physically. The purpose of the program is to show people how they can lead their lives without using violence. VPP is based on the principles that violent crime is learned behavior and is goal oriented. That violent behavior is linked to problematic issues related to self-control, problem solving, communication, and conflict resolution skills.

# MICHIGAN DEPARTMENT OF CORRECTIONS

*“Committed to Protect, Dedicated to Success.”*

**Offender  
Success**

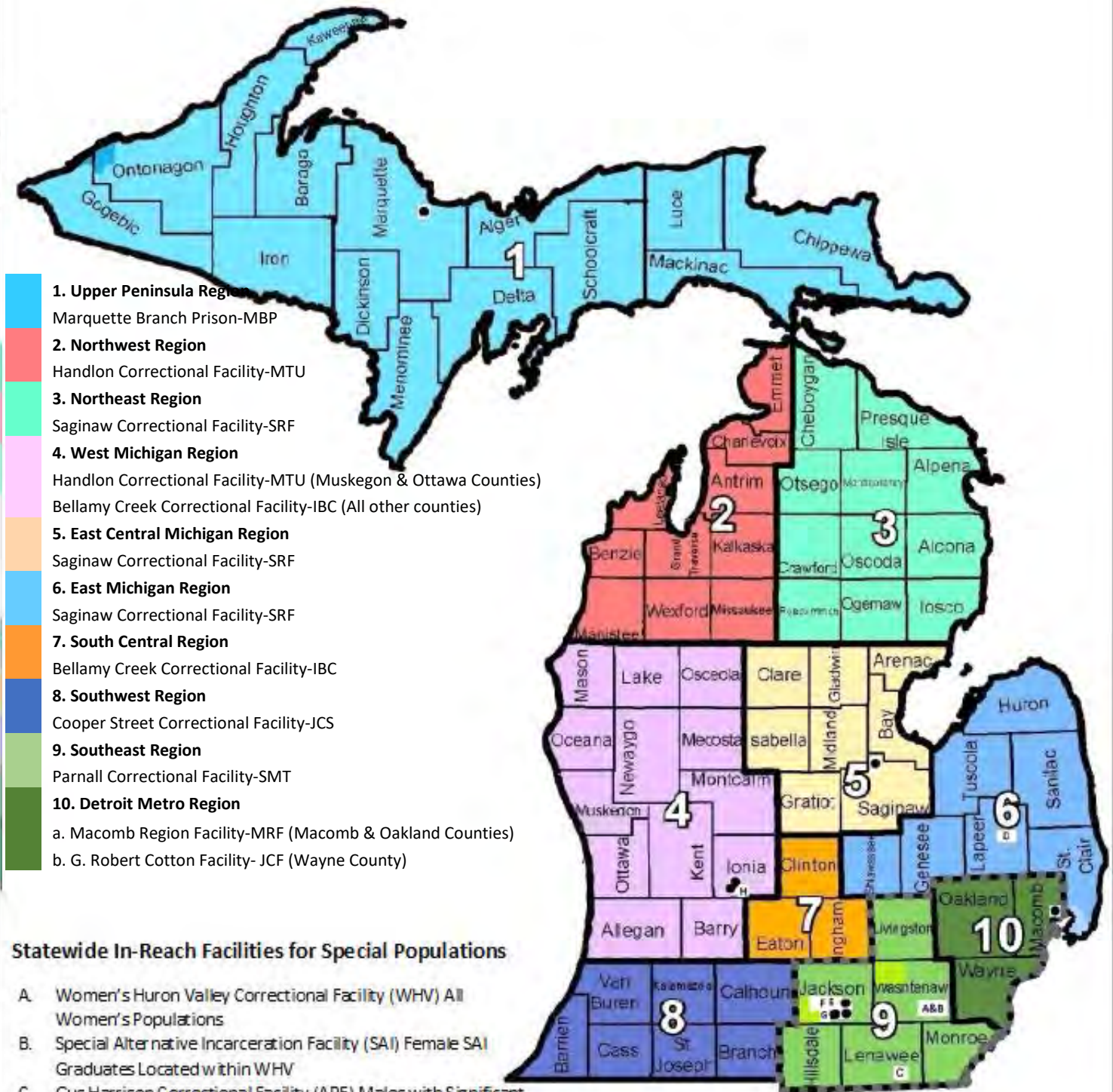


## Offender Success Administration

- Offender Success Services Section Staff Contacts
- Offender Success Site Contacts

Last Updated: April 2022

# Michigan Department of Corrections Offender Success In-Reach Facilities





## Reentry Administration Staff Contacts

### Offender Reentry Services Section

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### In-Reach Facilities

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Damon Hawkins Regional Manager	Macomb FOA Co-Chair	<a href="mailto:HawkinsD4@michigan.gov">HawkinsD4@michigan.gov</a>	(248) 520-2085
Noah Nagy, Warden G. Robert Cotton Correctional Facility	Wayne CFA Co-Chair	<a href="mailto:NagyN@michigan.gov">NagyN@michigan.gov</a>	(517) 780-5150
George Stephenson Warden, Macomb Regional Facility	Oakland & Macomb CFA Co-Chair	<a href="mailto:StephansonG@michigan.gov">StephansonG@michigan.gov</a>	(586) 749-4900

Vacant	Community Co-Chair		
Shawn Burch Health Management Systems of America	OSAA Co-Chair, Program Mgr & Com Coordinator	<a href="mailto:Shawn.burch@hmsanet.com">Shawn.burch@hmsanet.com</a>	(313) 964-3100 Ext. 8739
Nancy Collins Health Management Systems of America	Billing and Data Contact	<a href="mailto:Nancy.Collins@HMSAnet.com">Nancy.Collins@HMSAnet.com</a>	(313) 596-8738
Vacant G. Robert Cotton Correctional Facility	Prison Employment Counselor	<a href="mailto:@Michigan.gov">@Michigan.gov</a>	517-780-6330
Vacant Macomb Correctional Facility	Prison Employment Counselor	<a href="mailto:@Michigan.gov">@Michigan.gov</a>	
Amy Harpowiski Special Alternative Incarceration	Prison Employment Counselor	<a href="mailto:HarpowiskiA@michigan.gov">HarpowiskiA@michigan.gov</a>	(734) 475-1368 Ext. 330
Ryan Fitzhugh Women's Huron Valley Correctional Facility	Prison Employment Counselor	<a href="mailto:fitzhughr@michigan.gov">fitzhughr@michigan.gov</a>	(734) 434-6561
Daniel Seal (Vocational Village) Richard A. Handlon Correctional Facility	Employment Readiness Instructor	<a href="mailto:SealD@michigan.gov">SealD@michigan.gov</a>	(616) 527-3100 ext. 5273-472
Pam Ballew (Vocational Village) Parnall Correctional Facility	Employment Readiness Instructor	<a href="mailto:ballewp@michigan.gov">ballewp@michigan.gov</a>	(517) 780-6350



## Communication

### Lifeline

Lifeline provides cell phones to low-income individuals in Michigan. You may be eligible for a free cell phone through the Lifeline Program. To locate a Lifeline provider in your state visit [www.lifelinesupport.org](http://www.lifelinesupport.org) or call USAC's toll-free number. (800) 234-9473.

## Veterans

Veterans may be eligible for benefits including: healthcare, VA housing, and disability.

### State of Michigan's Veterans

**Hotline: 1-800-642-4838** or visit the website at

[www.michigan.gov/veterans](http://www.michigan.gov/veterans)

### Homeless Veterans:

**1-877-424-3838**

Additional information at:

[www.va.gov](http://www.va.gov)

## MDOC Bureau of Health Care Services

If you need medical records or have medical concerns related to your release, please contact **Bureau of Health Care Services**

**Communications Line: 517-335-2263** or **BHCS-**

[Communications@michigan.gov](mailto:Communications@michigan.gov)

## Helpful Contacts

### Michigan 2-1-1

For additional resources and referrals in your community, please call 2-1-1 from any phone.

### Medicaid Customer Help:

**1-800-642-3195**

For any questions regarding Medicaid.

### Department of Health and Human Services:

**1-517-241-3740**

Provides medical, food, financial, and emergency assistance to low-income individuals.

### Social Security Administration:

**1-800-772-1213**

Provides financial assistance to those who qualify based on disability, age, and financial need.

### Michigan Department of Education:

Family Engagement/Parenting Resources

1-833-633-5788 or visit the website

<https://www.michigan.gov/mde/resources/family-engagement>

## Housing

### 2-1-1

If you are in need of housing, you can call **2-1-1** from any phone. 2-1-1 can assist you with referrals for emergency housing and rental assistance.

Last Updated: 7/2022

# Keys to Successful Re-Entry



MDOC OS provides services to individuals who are given a P-70 parole by the Parole Board will receive In-Reach services 60-90 days pre-release. While participating in In-Reach, you will also get the opportunity to participate in a Transition Team meeting where you will meet with your Field Agent and OS partners in the community to discuss your needs and goals.

In the community, OS services are available to eligible parolees, SAI Probationers & HYTA Trainees, and anyone who has had their sentence reversed, vacated or overturned if they are eligible for services under state law. At this time, the Field Agent can make referrals to OS services that are available in the county where you are returning. The available services are different in each county. Some of the services that might be available include temporary transitional housing; job training or help with job searching; work tools needed to start a job you have been offered; individual or group therapy; bus passes; clothing assistance; basic hygiene and food supplies; mentoring; assistance with state ID/driver's license/SSC and more. Even after you leave prison, your Field Agent can make referrals to OS services while you are on parole.

If you do not get a P-70 parole, you may still be eligible for OS services upon your release. Talk to your Field Agent about your needs and what services are available in your area.



## Identification

### **Birth Certificate**

Your birth certificate should be included with your vital documents at release. If you do not have a copy, one can be obtained by contacting the state and county of your birth. OS can provide assistance in obtaining documentation.

### **Social Security Card**

Your social security card should be included with your vital documents at release. If you do not have a copy, one can be obtained by contacting your local **Social Security Office**. For more information call **1-800-772-1213**. OS can provide assistance in obtaining documentation.

### **State ID/Driver's License**

You will be released with your prisoner ID. If you have requested assistance with your state ID or driver's license prior to release, it should be provided with your vital documents at release. If you are not released with your state ID or driver's license, it will be sent to your field agent to be provided to you. **The Secretary of State Office** provides ID services. To locate your local office and find out what documentation you will need to provide, please call **1-888-767-6424**. OS can provide additional assistance in obtaining documents or updating your address.

## Health/Well-being

### **Medicaid**

You will need to contact your local **Department of Health and Human Services (DHHS)** office to update your address and activate your Medicaid card. DHHS provides medical, food, housing, and emergency assistance to low-income individuals. Medicaid will cover medical, substance abuse, mental health, vision, and dental care. A list of local DHHS offices can be found at [www.michigan.gov/dhhs](http://www.michigan.gov/dhhs) and selecting the "contact us" tab or by calling **1-517-241-3740**. You can also apply for food assistance at the same time. If you need help with your Medicaid benefits or assistance finding a doctor, call customer help at **1-800-642-3195**.

### **Alcoholics Anonymous (A.A.)**

**A.A.** provides support to individuals struggling with alcohol use. For a list of meetings in your area please visit [www.aa.org](http://www.aa.org)

### **Narcotics Anonymous (N.A.)**

**N.A.** provides support to individuals struggling with substance use. For a list of meetings in your area please call **1-800-230-4085**

### **Community Mental Health(CMH)**

CMH provides mental health and/or substance use disorder treatment. You can locate this office by calling **2-1-1** or your local CMH office. If you are in crisis, or know someone who needs help, contact the **Suicide and Crisis Line NOW** at: **9-8-8**

## Social Security

The Social Security Office provides financial assistance to individuals who are unable to work due to disability. There are two types of benefits:

### **Social Security Disability (SSDI)**

Eligibility and benefits are based on work history and disability.

### **Supplemental Security Income**

**(SSI)** Benefits may be available if you are 65 years old or older, are blind or disabled, and have income or other resources below a certain amount.

Contact **Social Security** to find out if you qualify **1-800-772-1213**.

## Employment

### **Michigan Works**

**Michigan Works** provides employment assistance to job seekers in Michigan. To find your local office call **1-800-285-WORKS (9675)**.

### **Michigan Rehabilitation Services**

**Michigan Rehabilitation Services** provides employment services to individuals that have barriers to employment such as a physical/mental disability. To find out if you qualify for services, please call **1-800-605-6722**.

## **PAROLE CONDITIONS**

Parole supervision is intended to protect the public while providing assistance and guidance to facilitate the parolee's transition from confinement to free society. To meet these goals, minimum conditions are established which may be enhanced by special individual conditions. A parolee's failure to comply with any condition may result in revocation and return to confinement.

- (1) **REPORTS:** You must contact the field agent as instructed no later than the first business day following release. Thereafter, you must report truthfully as often as the field agent requires. You must report any arrest or police contact or loss of employment to the field agent within 24 hours, weekends and holidays excepted.
- (2) **RESIDENCE:** You must not change residence without prior permission of the field agent.
- (3) **TRAVEL:** You must not leave the state without prior written permission.
- (4) **CONDUCT:** You must not engage in any behavior that constitutes a violation of any criminal law of any unit of government. You must not engage in assaultive, abusive, threatening or intimidating behavior. You must not use or possess controlled substances or drug paraphernalia or be with anyone you know to possess these items.
- (5) **TESTING:** You must comply with the requirements of alcohol and drug testing ordered by the field agent or law enforcement at the request of the field agent. You must not make any attempt to submit fraudulent or adulterated samples for testing. You must not hinder, obstruct, tamper, or otherwise interfere with the testing procedure.
- (6) **ASSOCIATION:** You must not have verbal, written, electronic, or physical contact with anyone you know to have a felony record without permission of the field agent. You must not have verbal, written, electronic, or physical contact with anyone you know to be engaged in any behavior that constitutes a violation of any criminal law of any unit of government.
- (7) **FIREARMS:** You must not own or possess a firearm of any type, including any imitation or simulation of a firearm. You must not be in the company of anyone you know to possess these items unless you have received written permission from the field agent.
- (8) **OTHER WEAPONS:** You must not use any object as a weapon. You must not own or possess a weapon of any type or any imitation thereof, any ammunition, or any firearm components or be in the company of anyone you know to possess these items.
- (9) **EMPLOYMENT:** You must make earnest efforts to find and maintain legitimate employment, unless engaged in an alternative program approved by the field agent. You must not voluntarily change employment or alternative program without the prior permission of the field agent.
- (10) **SPECIAL CONDITIONS:** You must comply with special conditions imposed by the parole board and with written or verbal orders made by the field agent.

**WAIVER OF EXTRADITION:** I hereby waive extradition to the state of Michigan from any jurisdiction in or outside the United States where I may be found. I also agree that I will not contest any effort to return me to the state of Michigan and I agree to reimburse the state of Michigan for the cost of my extradition if I leave the state without permission.

**AGREEMENT OF PAROLE:** I have read or heard the parole conditions and special conditions and have received a copy. I understand that failure to comply with any of the conditions or special conditions may result in revocation of parole and return to confinement. I understand and agree to comply with the parole conditions and special conditions.

SIGNED: \_\_\_\_\_  
(PAROLEE)

DATED: \_\_\_\_\_

SIGNED: \_\_\_\_\_  
(WITNESS)

RELEASED BY: \_\_\_\_\_ DATED: \_\_\_\_\_

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## ATTACHMENT A

### STANDARD SPECIAL CONDITIONS OF PAROLE

#### 1. SEX OFFENDER/CHILD ABUSE

- 1.0 You must not have any verbal, written, electronic, or physical contact with any individual age 17 or under, or attempt to do so, either directly or through another person.
- 1.1 You must not live in a residence where any individual age 17 or under stays or is cared for. You must not provide care for any individual age 17 or under.
- 1.2 You must not have verbal, written, electronic, or physical contact with any individual age 17 or under or attempt to do so either directly or through another person, unless you are with an adult responsible for that individual and have first obtained written permission from the field Agent.  
  
**NOTE:** Special Condition 1.2 cannot be ordered if Special Condition 1.0 has been ordered.
- 1.3 You must not marry, date, or have any romantic involvement with anyone who resides with or has physical custody of any individual age 17 or under, unless you first obtain written permission from the field Agent.
- 1.4 You must not purchase, possess or use sexually stimulating materials of any kind, or sexually stimulating materials as defined by your relapse prevention plan, therapist or counselor, and/or the field Agent. You must not enter places where sexually explicit or stimulating materials are sold or used.
- 1.5 You must complete sex offender treatment or other treatment when you are referred by the field Agent.
- 1.6 You must not reside, work, or loiter within a student safety zone defined as 1,000 feet of school property (developmental kindergarten through 12<sup>th</sup> grade school) unless you meet a statutory exemption.
- 1.7 You must not go to or be within 500 feet of parks, municipal swimming pools, playgrounds, childcare centers, pre-schools, arcades, or other places primarily used by individuals age 17 or under without prior written approval of the field Agent.
- 1.8 You must not possess children's clothing, toys, games, or videos unless you first obtain written permission from the field Agent.
- 1.9 You must not possess or use any photographic equipment or photographic development equipment.
- 1.10 You must fully cooperate with the administration of the polygraph exam administered by a polygraph examiner at your own expense, as designated and ordered by the field Agent. Any refusal to cooperate or any attempt to tamper with or impede the administration of the polygraph will constitute a violation of parole.
- 1.11 You must register as required by the Michigan Sex Offender Registration Act and comply with all of the requirements of that Act. You must provide a completed copy of the Michigan Sex Offender Registration form to your field Agent on your first in-person report following vacating your residence, any address change, address verification, or change in

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your status with an institution of higher education. At each address change or verification period, you must present your Michigan Operator's License, Chauffeur's License, or Personal Identification Card to the field Agent at your first in-person contact.

**NOTE:** Special Condition 1.11 shall be used only for those parolees required to comply with the Michigan Sex Offender Registration Act when the parolee is paroled on the offense for which registration is required. Parolees who are required to be registered for an offense other than the ones for which they are serving are required to comply with the Act under the general condition of parole requiring compliance with State law.

- 1.12 You must not access the internet using any device prior to completing and signing the MDOC Internet Use Agreement. You must abide by all conditions set forth in the agreement. Failure to adhere to the conditions will be considered a violation of parole
- 1.13 You must not use any telephone numbers or telephone services which are sexually oriented.
- 1.14 You must not enter topless bars, or places where there is exotic dancing, stripping, or simulation of sexual acts or where public nudity is a source of entertainment.
- 1.15 To facilitate sex offender case management team (CMT) meetings, you must waive confidentiality and allow the disclosure and exchange of information between the Michigan Department of Corrections, including its authorized Agents, and all CMT members.

## **2. SUBSTANCE ABUSE**

- 2.0 You must not use or possess alcoholic beverages or other intoxicants. You must not enter bars or other places where the primary purpose is to serve alcoholic beverages for drinking on site, unless the field Agent has first given you written permission for your employment at a specific location.
- 2.1 You must complete outpatient or residential substance abuse treatment or Reentry program when you are referred by the field Agent.
- 2.2 You must complete a substance abuse assessment when you are referred by the field Agent.

## **3. PROGRAMMING**

- 3.0 You must take medication as prescribed by a licensed physician.
- 3.1 You must participate in adult education or a GED program as directed by the field Agent.
- 3.2 You must complete a psychological evaluation when you are referred by the field Agent.
- 3.3 You must complete mental health, domestic violence/batterer intervention, or other recommended treatment following assessment by a qualified community-based service provider.
- 3.4 You must complete the \_\_\_\_\_ program.
- 3.5 You must waive confidentiality and allow any treatment program that you are required to attend to disclose information to the field Agent.
- 3.6 You must complete the Michigan Department of Corrections Special Alternative Incarceration Program, including residential aftercare.

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- 3.7 You must comply with the Michigan Department of Corrections Electronic Monitoring Program and/or remote alcohol monitoring when referred by the field Agent and reimburse the State at a rate established by the Michigan Department of Corrections.

**4. MOVEMENT / RESIDENCE / ACTIVITY**

- 4.0 You must not enter (City/County/Other Location) unless you first obtain written permission from the field Agent.
- 4.1 You must not leave \_\_\_\_\_ County unless you first obtain written permission from the field Agent.
- 4.2 Written consent to search the parolee's person and/or property, MCL791.236(19): I voluntarily consent to a search of my person and property upon demand by a peace officer or parole officer. If I do not sign this written consent, I understand that my parole may be rescinded or revoked.
- 4.3 You must reside in/at \_\_\_\_\_ upon your release to parole.
- 4.4 You must be in your approved residence between the hours of 11:00 p.m. and 6:00 a.m. unless excused by first obtaining written permission from the field Agent.
- 4.5 You must not have verbal, written, electronic, or physical contact with \_\_\_\_\_, either directly or through another person and you must not be within 500 feet of their residence, school, or place of employment.
- 4.6 You must not have verbal, written, electronic, or physical contact with \_\_\_\_\_, either directly or through another person.

**NOTE:** Special Condition 4.5 should be used in victim situations. Special Condition 4.6 should be used in situations involving codefendants, associates or other such non-victims.

- 4.7 You must not have verbal, written, electronic, or physical contact with anyone you know to be a member of a gang and you must not be involved in any gang-related activities.
- 4.8 You must not provide care for any adults, age 62 or older, or for any disabled adults.
- 4.9 You must not participate in gambling or gaming activities or enter gambling or gaming establishments unless you first obtain written permission from the field Agent.
- 4.10 You must have a functioning telephone in your approved residence. You must not change your telephone number unless you first obtain written permission from the field Agent.
- 4.11 You must not have a post office box number unless you first obtain written permission from the field Agent.
- 4.12 You must not use any names which are not your legal name.
- 4.13 You must not purchase, possess, or wear any costumes or masks unless you first obtain written permission from the field Agent.
- 4.14 You must not possess identification, insignia, badges, uniforms, other items associated with a criminal justice or law enforcement agency, or any item that suggests you are a member of a criminal justice or law enforcement agency.

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- 4.15 You must not hitchhike or pick up hitchhikers.
- 4.16 You must obey all court orders.
- 4.17 You must possess either a valid State of Michigan driver license or a Personal Identification Card issued by the Michigan Secretary of State.
- 4.18 You must submit periodic medical reports as ordered by the field Agent. Since your release is based on medical mercy conditions, any significant improvement will be reviewed by the Parole and Commutation Board, with the possibility of your being returned to prison.

**NOTE:** Special Condition 4.18 cannot be ordered unless the Parole and Commutation Board has ordered a P-64 action.

- 4.19 You must submit to Global Positioning System monitoring and comply with all requirements of the system as directed by the field Agent or managing law enforcement agency. You must also comply with the requirements of any other systems of Electronic Monitoring if so ordered during the term of supervision. You must pay for the cost of your monitoring and any loss of or damage to monitoring equipment at rates established by the Michigan Department of Corrections.
- 4.20 You shall not return illegally to the United States. If permitted to make legal entry during the parole period, you must contact the field Agent at the parole office indicated on this order no later than the first business day following entry.

## **5. DRIVING**

- 5.0 You must not drive a motor vehicle unless you first obtain written permission from the field Agent.

**NOTE:** Special Condition 5.0 cannot be ordered if Special Condition 5.1 has been ordered.

- 5.1. You must not drive a motor vehicle.

## **6. EMPLOYMENT**

- 6.0 You must not be self-employed unless you first obtain written permission from the field Agent.
- 6.1 You must not work in a position involving\_\_\_\_\_.
- 6.2 You must not work in any residence unless you first obtain written permission from the field Agent and unless you first advise the homeowner you are on parole.
- 6.3 You must not work in a position where you have direct control over, or access to, another person's money.

## **7. FINANCES**

- 7.0 You must not apply for, possess or conduct any financial transactions by means of; a checking account, charge account, credit card, debit card, or other financial transaction device except a government-issued device in your name.
- 7.1 You must pay the cost of your treatment program according to your ability as determined by the treatment program.

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- 7.2 Pursuant to MCL 791.236a, as amended by Public Act 184 of 1993, you must pay a supervision fee of \$\_\_\_\_\_. The fee is payable when the parole order is entered, but the fee may be paid in monthly installments to be determined by the field Agent. You will not be required to pay a supervision fee to Michigan when you are being supervised in another state under the provisions of the Interstate Probation and Parole Compact, pursuant to MCL 798.103.
- 7.3 You must pay restitution of \$\_\_\_\_\_ as ordered by the sentencing court as indicated on the Judgment of Sentence. Restitution is payable when the parole order is entered but may be paid in regularly scheduled monthly installments as directed by the field Agent. You must execute a wage assignment to pay the restitution if you are employed and miss two regularly scheduled payments.
- 7.4 Pursuant to MCL 780.905, you must pay the Crime Victims Assessment of \$\_\_\_\_\_ as ordered by the sentencing court as indicated on the Judgment of Sentence. The Crime Victims Assessment is payable when the parole order is entered but may be paid in monthly installments to be determined by the field Agent.
- 7.5 You must pay \$\_\_\_\_\_ State cost as ordered by the sentencing court on the Judgment of Sentence. The State cost is payable when the parole order is entered but may be paid in monthly installments to be determined by the field Agent.

#### **ADDITIONAL CONDITIONS**

**NOTE:** Field staff should use consecutive special condition numbers 99.1, 99.2, 99.3, etc., when drafting conditions not included in this list.

#### **RELEASE INSTRUCTIONS (Central Office Use Only):**

- 9.1 Despite having been approved for parole, pursuant to MCL 791.233, the Department of Corrections SHALL NOT release you on parole unless you have earned a high school diploma or a GED certificate or have been granted a waiver from this restriction.
- 77.1 You are being released to the Immigration authorities. This order for parole is null and void if not called for by the Immigration authorities. If and when you are released by the Immigration authorities for any reason prior to deportation, you must contact the field Agent at the parole office indicated on this order no later than the first business day following release. If deported, you are not to reenter the United States illegally during your parole period. If permitted to make legal entry during that period, you must contact the field Agent at the parole office indicated on this order no later than the first business day following entry.
- 77.2 You are being released to the U.S. Marshal. This order for parole is null and void if not called for by the U.S. Marshal. If and when you are released by the U.S. Marshal for any reason, you must contact the field Agent at the parole office indicated on this order no later than the first business day following release.<sup>1</sup>
- 77.3 You are being released to the \_\_\_\_\_ (County, City, etc., in Michigan) authorities. This order for parole is null and void if not called for by those authorities. If and when you are released by those authorities for any reason, you must contact the field Agent at the parole office indicated on this order no later than the first business day following release.
- 77.4 You are being released to the U.S. Marshal. This order for parole is null and void if not called for by the U.S. Marshal. If and when you are released by the U.S. Marshal for any reason, you must contact the assigned parole office no later than the first business day

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following release. If you have not received notification of an assigned parole office, you must contact the Office of Parole and Probation Services Interstate Compact Unit by telephoning (517) 335-1370 no later than the first business day following release and provide your complete address and telephone information.<sup>2</sup>

- 77.5 You are being released to the (State, County, etc. Out state) authorities. This parole order is null and void if not called for by those authorities. If and when you are released by those authorities for any reason, you must contact the assigned parole office no later than the first business day following release. If you have not received notification of an assigned parole office, you must contact the Interstate Compact Unit by phoning (517) 335-1370 no later than the first business day following release and provide your complete address and telephone information.
- 77.6 This is a commutation or lifer case and must serve a minimum of 48 months on parole or until discharge on the maximum term, whichever occurs first.
- 77.7 You are being released to the Immigration authorities for deportation pursuant to Public Act 223. Your parole term is equal to the balance of your maximum sentence. This order for parole is null and void if you are not deported. If deported, you are not to reenter the United States illegally during your parole period. If you reenter the United States illegally during your parole period you are in violation of this Act and shall be returned to prison, and your parole shall be revoked and you will not be eligible for parole or any other release from confinement during the remainder of your maximum sentence. If permitted to make legal entry during the parole period, you must contact the field Agent at the parole office indicated on this order no later than the first business day following entry.

<sup>1</sup>Release instruction 77.2 is specific to U.S. Marshal detainees within Michigan (Michigan Field Agent assigned)

<sup>2</sup>Release instruction 77.4 is specific to U.S. Marshal detainees outside of Michigan (Interstate Compact assigned as Agent)



**STANDARD SPECIAL CONDITIONS OF PROBATION****1. SEX-OFFENDER/CHILD ABUSE**

1.0 You must not have any verbal, written, electronic, or physical contact with any individual age 17 or under, or attempt to do so, either directly or through another person.

1.1 You must not live in a residence where any individual age 17 or under stays or is cared for. You must not provide care for any individual age 17 or under.

1.2 You must not have verbal, written, electronic, or physical contact with any individual age 17 or under or attempt to do so either directly or through another person, unless you are with an adult responsible for that individual and have first obtained written permission from the field agent.

NOTE: Special condition 1.2 cannot be ordered if Special Condition 1.0 has been ordered.

1.3 You must not marry, date, or have any romantic involvement with anyone who resides with or has physical custody of any individual age 17 or under unless you first obtain written permission from the field agent.

1.4 You must not purchase, possess or use sexually stimulating materials of any kind, or sexually stimulating materials as defined by your relapse prevention plan, therapist or counselor, and/or the field agent. You must not enter places where sexually explicit or stimulating materials are sold or used.

1.5 You must complete sex offender treatment or other treatment when you are referred by the field agent.

1.6 You must not reside, work, or loiter within a student safety zone defined as 1,000 feet of school property (developmental kindergarten through 12<sup>th</sup> grade school) unless you meet a statutory exemption.

1.7 You must not go to or be within 500 feet of parks, municipal swimming pools, playgrounds, child care centers, pre-schools, arcades, or other places primarily used by individuals age 17 or under without prior written approval of the field agent.

1.8 You must not possess children's clothing, toys, games, or videos unless you first obtain written permission from the field agent.

1.9 You must not possess or use any photographic equipment or photographic development equipment.

1.10 You must fully cooperate with the administration of the polygraph exam administered by a polygraph examiner at your own expense, as designated and ordered by the field agent. Any refusal to cooperate or any attempt to tamper with or impede the administration of the polygraph will constitute a violation of probation.

1.11 You must register, as required by the Michigan Sex Offenders Registration Act and comply with all of the requirements of that act. You must provide a completed copy of the Michigan Sex Offenders Registration form to your field agent on your first in-person report following vacating your residence, any address change, address verification, or change in your status with an institution of higher education. At each address change or verification period you must present your Michigan Operator's License, Chauffeur's License, or Personal Identification Card to the field agent at your first in-person contact.

NOTE: Special Condition 1.11 is to be used only for those offenders required to comply with the Sex Offenders Registration Act.

1.12 You must not own, possess, or use any computer or any device capable of connecting to the

Internet either directly or indirectly through a third party provider or reside in any residence in which these are present, unless you first obtain written permission from the field agent.

- 1.13 You must not use any telephone numbers or telephone services which are sexually oriented.
- 1.14 You must not enter topless bars or places where there is exotic dancing, stripping, simulation of sexual acts, or where public nudity is a source of entertainment.
- 1.15 To facilitate sex offender case management team (CMT) meetings you must waive confidentiality and allow the disclosure and exchange of information between the Michigan Department of Corrections, including its authorized agents, and all CMT members.

2. SUBSTANCE ABUSE

- 2.0 You must not use or possess alcoholic beverages or other intoxicants. You must not enter bars or other places where the primary purpose is to serve alcoholic beverages for drinking on site, unless the field agent has first given you written permission for your employment at a specific location.
- 2.1 You must comply with the requirements of alcohol testing directed by the field agent. You must not attempt to submit any fraudulent or adulterated samples for testing. You must not hinder, obstruct, tamper, or otherwise interfere with the testing procedures. You must present proper identification at the time of testing.
- 2.2 You must comply with the requirements of drug testing directed by the field agent. You must not attempt to submit any fraudulent or adulterated samples for testing. You must not hinder, obstruct, tamper, or otherwise interfere with the testing procedures. You must present proper identification at the time of testing.
- 2.3 You must pay the cost of your substance-abuse testing.
- 2.4 You must not use or possess any controlled substances or drug paraphernalia unless prescribed for you by a licensed physician, or be with anyone you know to possess these items.
- 2.6 You must use prescription drugs only as prescribed for you by your licensed physician.
- 2.7 You must attend AA, NA, and/or CA meetings at the frequency required by the field agent.
- 2.8 You must complete outpatient or residential substance-abuse treatment when you are referred by the field agent.
- 2.9 You must complete a substance abuse assessment when you are referred by the field agent.

3. PROGRAMMING

- 3.0 You must take medication as prescribed by a licensed physician.
- 3.1 You must participate in an adult education or GED program as directed by the field agent.
- 3.2 You must complete a psychological evaluation when you are referred by the field agent.
- 3.3 You must complete mental health, domestic violence/batterer intervention or other recommended treatment following assessment by a qualified community-based service provider.
- 3.4 You must complete the \_\_\_\_\_ program.
- 3.5 You must waive confidentiality and allow any treatment program that you are required to attend to disclose information to the field agent.

- 3.6 You must complete the Michigan Department of Corrections Special Alternative Incarceration Program, including all aftercare programming and supervision.
- 3.7 You must comply with the Michigan Department of Corrections Electronic Monitoring Program and/or remote alcohol monitoring when referred by the field agent and reimburse the State at a rate established by the Michigan Department of Corrections.
- 3.8 You must participate in the Kiosk Program, pay a fee as required, and abide by all program rules as defined by the Michigan Department of Corrections.
- 3.9 You must enroll in or continue in educational or vocational training as directed by the field agent.
- 3.10 You must perform \_\_\_\_\_ community service as directed by the field agent.
- 3.11 You may perform \_\_\_\_\_ community service as directed by the field agent in lieu of \_\_\_\_\_.
- 3.12 You must submit to Global Positioning System monitoring and comply with all requirements of the system as directed by the field agent or managing law enforcement agency. You must pay for the cost of your monitoring and any loss of or damage to monitoring equipment at rates established by the Michigan Department of Corrections.

4. MOVEMENT/RESIDENCE/ACTIVITY

- 4.0 You must not enter (City/County/Other Location) unless you first obtain written permission from the field agent.
- 4.1 You must not leave \_\_\_\_\_ County unless you first obtain written permission from the field agent.
- 4.2 You must not change residence unless you first obtain written permission from the field agent.
- 4.3 You must reside at \_\_\_\_\_ and not change your residence unless you first obtain the written permission from the field agent.
- 4.4 You must be in your approved residence between the hours of \_\_\_\_\_ and \_\_\_\_\_ unless excused by first obtaining written permission from the field agent.
- 4.5 You must not have verbal, written, electronic, or physical contact with \_\_\_\_\_ either directly or through another person and you must not be within 500 feet of their residence, school, or place of employment.
- 4.6 You must not have verbal, written, electronic, or physical contact with \_\_\_\_\_ either directly or through another person.

NOTE: Special Condition 4.5 should be used in victim situations. Special Condition 4.6 should be used in situations involving codefendants, associates, or other such non-victims.

- 4.7 You must not have verbal, written, electronic, or physical contact with anyone you know to be a member of a gang, and you must not be involved in any gang-related activities.
- 4.8 You must not provide care for any adults age 62 or older or for any disabled adults.
- 4.9 You must not participate in gambling or gaming activities or enter gambling or gaming establishments unless you first obtain written permission from the field agent.

- 4.10 You must have a functioning telephone in your approved residence. You must not change your telephone number unless you first obtain written permission from the field agent.
- 4.11 You must not have a post office box number unless you first obtain written permission from the field agent.
- 4.12 You must not use any names which are not your legal name.
- 4.13 You must not purchase, possess, or wear any costumes or masks unless you first obtain written permission from the field agent.
- 4.14 You must not possess identification, insignia, badges, uniforms, other items associated with a criminal justice or law enforcement agency, or any item that suggests you are a member of a criminal justice or law enforcement agency.
- 4.15 You must not hitchhike or pick up hitchhikers.
- 4.16 You must obey all court orders.
- 4.17 You must possess either a valid State of Michigan driver license or a Personal Identification Card issued by the Michigan Secretary of State.
- 4.18 You must not engage in any assaultive, abusive, threatening, or intimidating behavior.
- 4.19 You must not have verbal, written, electronic, or physical contact, without permission of the field agent, with anyone you know to have a felony record. You must not have verbal, written, electronic, or physical contact with anyone you know to be engaged in any behavior that constitutes a violation of any criminal law of any unit of government.
- 4.20 You must not use any object as a weapon. You must not own, use, or have under your control or area of control a weapon of any type or any imitation of a weapon. You must not be in the company of anyone you know to possess these items.
- 4.21 You must contact the supervising field agent no later than the first business day following your placement on probation or release from jail.
- 4.22 You must comply with written or verbal orders made by the field agent.
- 4.23 You must allow the field agent into your residence at any time for probation supervision.
- 4.24 You must submit to a search of your person and property, including but not limited to your vehicle, residence and computer, without need of a warrant if the field agent has reasonable cause to believe you have items which violate the conditions of your probation.
- 4.25 You must report any arrest or police contact, loss of employment, or change of residence to the field agent within 24 hours, weekends and holidays excepted.
- 4.26 You must notify the field agent of service of a Personal Protection Order on you within 24 hours of service, weekends and holidays excepted.
- 5. DRIVING
- 5.0 You must not drive a motor vehicle unless you first obtain written permission from the field agent.
- NOTE: Special Condition 5.0 cannot be ordered if Special Condition 5.1 has been ordered.
- 5.1 You must not drive a motor vehicle.
- 5.2 You must not drive a motor vehicle while your driver's license is suspended. Your driver's

license is suspended as follows: \_\_\_\_\_.

- 5.3 You must not drive a motor vehicle while your driver's license is revoked. In accordance with Michigan Secretary of State provisions your driver's license is revoked as follows: \_\_\_\_\_.

6. EMPLOYMENT

- 6.0 You must not be self-employed unless you first obtain written permission from the field agent.

- 6.1 You must not work in a position involving \_\_\_\_\_.

- 6.2 You must not work in any residence unless you first obtain written permission from the field agent and unless you first advise the homeowner you are on probation.

- 6.3 You must not work in a position where you have direct control over, or access to, another person's money.

- 6.4 You must make genuine efforts to find and maintain legitimate employment of a minimum of 30 hours per week, unless engaged in an alternative program approved by the field agent. You must provide ongoing verification of employment or alternative program to the field agent. You shall not give reason to be terminated or voluntarily terminate your employment or alternative program, unless you first obtain written permission from the field agent.

7. FINANCES

7. You must not apply for, possess or conduct any financial transactions by means of; a checking account, charge account, credit card, debit card, or other financial transaction device except a government-issued device in your name.

- 7.1 You must pay the cost of your treatment program according to your ability as determined by the treatment program.

8. COURT INSTRUCTIONS

- 8.0 You must serve jail time as follows: \_\_\_\_\_, with credit for \_\_\_\_\_ days served.

- 8.1 You must pay restitution in the amount of \$\_\_\_\_\_ as follows: \_\_\_\_\_. You must execute a wage assignment to pay the restitution if you are employed and miss two regularly scheduled payments.

- 8.2 You must pay a crime victim's assessment in the amount of \$\_\_\_\_\_ as ordered by the court.

- 8.3 You must pay a supervision fee of \$\_\_\_\_\_ as ordered by the court. This fee may be paid at the rate of \$\_\_\_\_\_ per month.

- 8.4 You must pay court costs of \$\_\_\_\_\_ as ordered by the court. These costs may be paid at the rate of \$\_\_\_\_\_ per month.

- 8.5 You must pay a fine of \$\_\_\_\_\_ as ordered by the court. This fine may be paid at the rate of \$\_\_\_\_\_ per month.

- 8.6 You must pay attorney fees of \$\_\_\_\_\_ as ordered by the court. These fees may be paid at the rate of \$\_\_\_\_\_ per month.

- 8.9 You must pay child support and related expenses as ordered by the court.

- 8.10 You must forfeit bond payment toward monies owed on any court ordered costs, restitution,

attorney fees, and/or fines.

- 8.11 You must consent to assignment of wages until court ordered assessments are paid in full, unless otherwise directed by the field agent.
- 8.12 You must surrender all tax refunds toward monies owed on any court ordered restitution, crime victims assessments, costs, fines, and /or supervision fees.
- 8.14 You must comply with vehicle immobilization as ordered by the court.
- 8.15 You must pay \$\_\_\_\_\_ OUIL/OUID reimbursement as ordered by the court.
- 8.17 You must submit to Human Immunodeficiency Virus (HIV) testing and complete counseling associated with HIV and AIDS. You must waive confidentiality and allow tests results and medical information obtained from this test to be released to the court.
- 8.18 You must pay \$\_\_\_\_\_ state costs as ordered by the court.
- 8.19 You must comply with DNA testing as ordered by the court.
- 8.20 You must pay a drug court fee of \$\_\_\_\_\_ as ordered by the court. This fee may be paid at the rate of \$\_\_\_\_\_ per month.
- 9. LOCAL CONDITIONS

NOTE: Field staff should use consecutive special condition number 9.0, 9.1, 9.2., etc. when drafting local conditions not included in this list.

Effective: 11-15-13

**Order Type:** Parole                      **Issued by:** Michigan Parole Board                      **Discharge Date:** 08/19/2023  
**Parole Date:** 08/19/2021                      **Term:** 2y  
**Loan:**                      **Restitution:** 1,266.00                      **Supervision Fee:**                      **Victim Assessment:** 60.00

**Special Conditions: Active**

- 2.0 You must not use or possess alcoholic beverages or other intoxicants. You must not enter bars or other places where the primary purpose is to serve alcoholic beverages for drinking on site, unless the field agent has first given you written permission for your employment at a specific location.
- 2.1 You must complete an outpatient or residential substance abuse or re-entry program when you are referred by the field agent.
- 2.2 You must complete a substance abuse assessment when you are referred by the field agent.
- 3.2 You must complete a psychological evaluation when you are referred by the field agent.
- 3.3 You must complete mental health, domestic violence/batterer intervention, or other recommended treatment following assessment by a qualified community-based service provider.
- 3.5 You must waive confidentiality and allow any treatment program that you are required to attend to disclose information to the field agent.
- 4.16 You must obey all court orders.
- 4.17 You must possess either a valid State of Michigan driver license or a Personal Identification Card issued by the Michigan Secretary of State.
- 4.19 You must submit to Global Positioning System monitoring and comply with all requirements of the system as directed by the field agent or managing law enforcement agency. You must also comply with the requirements of any other systems of Electronic Monitoring if so ordered during the term of supervision. You must pay for the cost of your monitoring and any loss of or damage to monitoring equipment at rates established by the Michigan Department of Corrections.
- 4.2 Written Consent to Search the Parolee's person and/or property, MCL 791.236(19): I voluntarily consent to a search of my person and property upon demand by a peace officer or parole officer. If I do not sign this written consent, I understand that my parole may be rescinded or revoked.
- 4.4 You must be in your approved residence between the hours of 11:00 p.m. and 6:00 a.m. unless excused by first obtaining written permission from the field agent.
- 4.5 You must not have verbal, written, electronic, or physical contact with [REDACTED], either directly or through another person and you must not be within 500 feet of their residence, school, or place of employment.
- 4.6 You must not have verbal, written, electronic, or physical contact with [REDACTED], either directly or through another person.
- 4.7 You must not have verbal, written, electronic, or physical contact with anyone you know to be a member of a gang and you must not be involved in any gang-related activities.
- 4.9 You must not participate in gambling or gaming activities or enter gambling or gaming establishments unless you first obtain written permission from the field agent.
- 7.1 You must pay the cost of your treatment program according to your ability as determined by the treatment program.
- 7.5 You must pay 68.00 State Cost as ordered by the sentencing court on the Judgment of Sentence. The State Cost is payable when the parole order is entered, but may be paid in monthly installments to be determined by the field agent.

<b>Order:</b> Prison		<b>County:</b> Calhoun County		<b>Judge:</b> Miller, Stephen B.		<b>Court:</b> 37th Circuit Court - Calhoun County		
Effective Date	Offense Code	Offense	Min. Term	Max Term	PMI Date	PMX Date	AMI Date	AMX Date
01/25/2010	750.529	Robbery Armed	12y	25y	08/19/2021	08/19/2034	08/19/2021	
01/25/2010	750.529	Robbery Armed						