



## Michigan Supreme Court

State Court Administrative Office  
Michigan Hall of Justice  
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Lansing, Michigan 48909  
517-373-0128

Thomas P. Boyd  
State Court Administrator

### MEMORANDUM

DATE: October 9, 2023

TO: District Court Judges and District Court Administrators

FROM: Thomas P. Boyd, State Court Administrator

SUBJECT: MCR 4.201 Implementation Extension Request Guidelines

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On September 7, 2023, the Michigan Supreme Court amended Administrative Order No. 2020-17 and rules 2.408 and 4.201 of the Michigan Court Rules, effective November 6, 2023. If good cause exists, the order provides a trial court may request an extension to delay implementation of the amendments in accordance with guidelines established by the State Court Administrative Office (SCAO). An extension request should be submitted to the trial court's regional administration office in memo format and must include the following requirements to establish good cause.

- Detailed explanation of why the trial court is requesting a 30-day extension.
- The current state of the trial court's backlog for Landlord-Tenant (LT) cases.
- When the trial court is scheduling LT cases if the filing is received today.
- How the trial court will make the public aware of the extension, if approved.
  - This must include, but is not limited to,
    - conspicuous posting on the trial court's homepage,
    - conspicuous posting within the courthouse, and
    - mail or email to groups listed in MCR 4.201(K)(2)(a).

If approved, the extension allows a trial court to delay implementation for 30 days with a new effective date of December 6, 2023. The trial court must make the public aware of the extension in the manner described in the memo. No further extension will be granted.