Position Available

Winter 2027 Internship – Communications and Digital Media

Michigan Supreme Court, Public Information Office

Pay: $15.00/hour, Part-time

The Michigan Supreme Court Public Information Office is seeking candidates for a Communications and Digital Media Internship. This internship will last one academic term. The internship is designed for college students interested in gaining professional experience in digital media, communications, and public relations, within the judiciary. The intern will support the Michigan Supreme Court Public Information Office in maintaining transparent, accessible, and engaging communication with the public and with news media. The position reports directly to the Communications Director, and primary responsibilities include, but are not limited to:

- Producing video content for the Court's website and social channels.
- Creating graphic designs for online content and print materials.
- Drafting news releases and media advisories.
- Developing social media content and monitoring analytics.
- Conducting court-related research and compiling statistical data.
- Supporting special events and helping to coordinate media interactions for the judiciary.

EDUCATION AND EXPERIENCE: Currently enrolled in an accredited college/university majoring in Journalism, Digital Media/Communications, Public Relations, Graphic Design, or related field. Strong written and verbal communication skills. Demonstrated experience using Microsoft Office Suite, social media platforms (X, Facebook, LinkedIn, and Instagram), and Adobe Creative Suite.

PREFERRED SKILLS:

- Video production and editing
- Livestreaming
- Graphic design

LOCATION: Official work-site location is the Hall of Justice, Lansing, Michigan. Flexible work options, including remote work, may be available for this position in accordance with the MSC/SCAO Remote Work Policy, although the candidate selected for the position must reside in Michigan after acceptance of employment.

TO APPLY: Please send your cover letter, résumé, transcripts (unofficial is acceptable), two letters of recommendation, and two writing samples (Microsoft Word© or Adobe Acrobat©) to jobapps@courts.mi.gov. Please include "Internship- PIO" in the subject line.

POSTING DEADLINE:
Open Until Filled

AN EQUAL OPPORTUNITY EMPLOYER