



Michigan Supreme Court

State Court Administrative Office
Michigan Hall of Justice
P.O. Box 30048
Lansing, Michigan 48909
517-373-0128

Thomas P. Boyd
State Court Administrator

MEMORANDUM

TO: Circuit, District, and Probate Court Judges
Circuit, District, and Probate Court Administrators
County Clerks

FROM: Tom Boyd, State Court Administrator

DATE: October 26, 2022

RE: Central Registry Requests (MCL 722.627j)

Effective November 1, 2022, [Public Act 64 of 2022](#) requires the Michigan Department of Health and Human Service (MDHHS) to maintain a statewide electronic case management system, referred to as the central registry. The central registry will classify confirmed cases of methamphetamine production, serious abuse or neglect, sexual abuse, or sexual exploitation as a central registry case. The central registry will also classify the conviction of certain criminal offenses as a central registry case, upon request by the trial court.

Requesting Central Registry Classification

Upon entering an order of conviction for an offense listed below, the court must request MDHHS classify the conviction as a central registry case by completing the form *Request For Central Registry Placement or Removal*. The court will email the completed form and a copy of the court's Judgment of Sentence to MDHHS-CRIMINALConviction-Central-RegistryRequests@michigan.gov. Courts should consider requesting an email delivery receipt to ensure the form was successfully delivered.

Eligible Convictions for Central Registry Classification

Courts entering an order of conviction for the following offenses when a minor victim is involved must request MDHHS classify the conviction as a central registry case. MCL 722.627j(3).

Child Abuse (MCL 750.136b)

MCL	Offense
750.136b(2)	Child Abuse – 1 st Degree
750.136b(3)-(4)	Child Abuse – 2 nd Degree
750.136b(3)(d)(4)	Child Abuse – 2 nd Degree – Child Care Organization – Violation Causing Death
750.136b(4)(b)	Child Abuse – 2 nd Degree – 2 nd or Subsequent Offense Notice
750.136b(5)	Child Abuse – 3 rd Degree
750.136b(6)(b)	Child Abuse – 3 rd Degree – 2 nd or Subsequent Offense Notice
750.136b(7)-(8)	Child Abuse – 4 th Degree
750.136b(8)(b)	Child Abuse – 4 th Degree – 2 nd or Subsequent Offense Notice

Rape Involving a Minor Victim (MCL 750.520a – MCL 750.520o)

IMPORTANT: A conviction of any of the CSC offenses listed below **must involve a minor victim** for the court to request MDHHS classify the conviction as a central registry case. MCL 722.627j(3).

MCL	Offense
750.520b	CSC 1 st Degree (Multiple Variables)
750.520b(1)(a)	CSC 1 st Degree (Person Under Thirteen – Defendant Under 17)
750.520b(1)(b)	CSC 1 st Degree (Relationship)
750.520b(1)(c)	CSC 1 st Degree (During Felony)
750.520b(1)(d)	CSC 1 st Degree (Accomplices)
750.520b(1)(e)	CSC 1 st Degree (Weapon Used)
750.520b(1)(f)	CSC 1 st Degree (Personal Injury)
750.520b(1)(g)	CSC 1 st Degree (Injury to Incapacitated Victim)
750.520b(1)(h)	CSC 1 st Degree (Mentally Disabled – Relationship)
750.520b(2)(b)	CSC 1 st Degree (Person Under Thirteen – Defendant 17 Years of Age or Older)
750.520b(2)(c)	CSC 1 st Degree (Person Under Thirteen, Defendant 18 Years of Age or Older) – Second Offense Notice
750.520c	CSC 2 nd Degree (Multiple Variables)
750.520c(1)(a)	CSC 2 nd Degree (Person Under Thirteen)
750.520c(1)(b)	CSC 2 nd Degree (Relationship)
750.520c(1)(c)	CSC 2 nd Degree (During Felony)
750.520c(1)(d)	CSC 2 nd Degree (Accomplices)
750.520c(1)(e)	CSC 2 nd Degree (Weapon Used)
750.520c(1)(f)	CSC 2 nd Degree (Personal Injury)
750.520c(1)(g)	CSC 2 nd Degree (Injury to Incapacitated Victim)
750.520c(1)(h)	CSC 2 nd Degree (Mentally Disabled – Relationship)
750.520c(1)(i)	CSC 2 nd Degree (State Prisoner)
750.520c(1)(j)	CSC 2 nd Degree (State Prisoner in Private Youth Facility)
750.520c(1)(k)	CSC 2 nd Degree (County Prisoner)
750.520c(1)(l)	CSC 2 nd Degree (Detained Juvenile)
750.520c(2)(b)	CSC 2 nd Degree (Person Under Thirteen, Defendant 17 Years of Age or

	Older)
750.520d	CSC 3 rd Degree (Multiple Variables)
750.520d(1)(a)	CSC 3 rd Degree (Person Thirteen Through Fifteen)
750.520d(1)(b)	CSC 3 rd Degree (Force or Coercion)
750.520d(1)(c)	CSC 3 rd Degree (Incapacitated Victim)
750.520d(1)(d)	CSC 3 rd Degree (Incest)
750.520d(1)(e)	CSC 3 rd Degree (Student)
750.520d(1)(f)	CSC 3 rd Degree (Special Education Student)
750.520d(1)(g)	CSC 3 rd Degree (Foster Care)
750.520e	CSC 4 th Degree (Multiple Variables)
750.520e(1)(a)	CSC 4 th Degree (Person Thirteen Through Fifteen)
750.520e(1)(b)	CSC 4 th Degree (Force or Coercion)
750.520e(1)(c)	CSC 4 th Degree (Incapacitated Victim)
750.520e(1)(d)	CSC 4 th Degree (Incest)
750.520e(1)(e)	CSC 4 th Degree (Mental Health Professional)
750.520e(1)(f)	CSC 4 th Degree (Student)
750.520e(1)(g)	CSC 4 th Degree (Special Education Student)
750.520e(1)(h)	CSC 4 th Degree (Foster Care)
750.520f	CSC – Second or Subsequent Offense Notice
750.520g(1)	CSC – Assault with Intent to Commit Sexual Penetration
750.520g(2)	CSC – Second Degree Assault

Child Sexually Abusive Activity and Material (MCL 750.145c)

MCL	Offense
750.145c(2)(a)	Child Sexually Abusive Activity
750.145c(2)(b)	Child Sexually Abusive Activity – Aggravated
750.145c(3)(a)	Child Sexually Abusive Activity – Distributing or Promoting
750.145c(3)(b)	Child Sexually Abusive Activity – Aggravated Distributing or Promoting
750.145c(4)(a)	Child Sexually Abusive Material – Possession
750.145c(4)(b)	Child Sexually Abusive Material – Aggravated Possession

Courts must also request any conviction involving the death of a child be classified as a central registry case. MCL 722.627j(3).

Removing Central Registry Classification

Non-Conviction or Expungement

At any time, an individual placed on the central registry for a conviction may file a motion with the convicting court requesting their name be removed from the central registry for the following reasons:

- (1) The individual was not convicted of an offense listed in MCL 722.627j.
- (2) The individual’s conviction of the offense that caused the individual to be placed on the central registry has been expunged. MCL 722.627j(4).

If the individual prevails in their motion, the court must request MDHHS remove the individual’s name from the central registry by completing the form *Request For Central Registry Placement or*

Removal. The court will email the completed form and a copy of the court's Order to MDHHS-CRIMINALConviction-Central-RegistryRequests@michigan.gov. Courts should consider requesting an email delivery receipt to ensure the form was successfully delivered.

10 Year Motion

Not more than once every 10 years after an individual has been placed on the central registry for a conviction, the individual may make a motion to the convicting court to request removal from the central registry. In a hearing on this motion, the individual is presumed to be a risk to children, and the burden is on the individual requesting to be removed from the central registry. If the individual "demonstrates that the presumption is unreasonable," the court shall request MDHHS remove the individual from the central registry. MCL 722.627j(5). Unreasonableness is not defined in statute for the purposes of these motions but might be interpreted as successfully rebutting the presumption.

If the motion is granted, the court must request MDHHS remove the individual's name from the central registry by completing the form *Request For Central Registry Placement or Removal*. The court will email the completed form and a copy of the court's Order to MDHHS-CRIMINALConviction-Central-RegistryRequests@michigan.gov. Courts should consider requesting an email delivery receipt to ensure the form was successfully delivered.

MDHHS is still developing the *Request For Central Registry Placement or Removal* form, which will be provided to you as soon as it becomes available. If you have any questions, please contact your [regional administration office](#).