

<b>STATE OF MICHIGAN JUDICIAL DISTRICT JUDICIAL CIRCUIT COUNTY</b>	<b>NOTICE TO APPEAR</b>	<b>CASE NO. and JUDGE</b>  <b>OFFENSE:</b>
Court address		Court telephone no.

Plaintiff ☐ Personal service  
**v**

Defendant ☐ Personal service

Plaintiff's attorney/People ☐ Personal service

Defendant's attorney ☐ Personal service

Officer

If you require special accommodations to use the court because of a disability or if you require a foreign language interpreter to help you fully participate in court proceedings, please contact the court immediately to make arrangements.

**YOU ARE DIRECTED TO APPEAR AT:**

☐ The court address above, courtroom \_\_\_\_\_

☐ \_\_\_\_\_

Judge: \_\_\_\_\_

**FOR THE FOLLOWING PURPOSE:**

- ☐ Probable Cause Conference
- ☐ Preliminary Exam
- ☐ Pretrial Conference
- ☐ Jury Selection
- ☐ Jury Trial
- ☐ Nonjury Trial
- ☐ Sentencing
- ☐ Motion
- ☐ Arraignment
- ☐ Informal Hearing
- ☐ Formal Hearing
- ☐

COURT ROOM OR PLACE	DATE	TIME

☐ The above matter is adjourned from \_\_\_\_\_ Date

Date issued: \_\_\_\_\_

Clerk of the Court

**IMPORTANT: READ THIS CAREFULLY**

1. Bring this notice with you.
2. No case may be adjourned except by authority of the judge for good cause shown.
3. FAILURE OF THE DEFENDANT TO APPEAR in a civil case may cause a default judgment to be entered. FAILURE OF THE PLAINTIFF TO APPEAR may result in a dismissal of the case.
4. FAILURE TO APPEAR in a criminal case may subject you to the penalty for contempt of court, and a bench warrant may be issued for your arrest.
5. If you intend to employ a lawyer, he or she should be notified of the date at once.
6. Fines, costs, and other financial obligations imposed by the court must be paid at the time of assessment, except when the court allows otherwise, for good cause shown.